



**Lanmark Technology Inc.**  
**8229 Boone Boulevard, Suite 801A**  
**Vienna, VA 22182**

**Leading Visionary Solutions**  
**Managed Through**  
**Technological Innovations**

**Contract GS-35F-0827M**  
**FSC Group 70 – Information Technology**

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Telephone: (571) 766-2200      Facsimile: (571) 766-2201

<http://www.LMT-INC.com>

**AUTHORIZED**  
**INFORMATION TECHNOLOGY SCHEDULE PRICELIST**  
**GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY**  
**EQUIPMENT, SOFTWARE AND SERVICES**

General Purpose Commercial Information Technology (IT) Professional Services and Hardware.

This pricelist covers the offer of a wide variety of IT Hardware/Maintenance professional services, including systems analysis, design, integration, and installation; software development; programming; network services; internet services; project management services; data/records management; resources and facilities management; database planning, design, and management; documentation services; business process analysis/reengineering; and other computer-related services. It includes professional services for electronic commerce, security, homeland defense, training, and administrative services as it relates to information technology, products and services.

These products and services are provided under the following Special Item Number:

**Special Item No. 132-50, Training Services for IT (FPDS Code U012)**

**Special Item No. 132-51, IT Professional Services**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Special Item No. 132-52, Electronic Commerce (EC) Services**

FPDS Code D304	Internet Access Services
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**Special Item No. 132-53, Wireless Services (FPDS CODE D304)**

Excluding local and long distance voice, data, video, and dedicated transmission services which are NOT mobile.

Paging Services  
Cellular/PCS Voice Services

These products and services are provided by the following business concern:

**Lanmark Technology Inc.**  
**8229 Boone Boulevard, Suite 801A**  
**Vienna, Virginia 22182**  
**Phone: 571-766-2200**  
**Fax: 571-766-2201**  
**[www.LMT-INC.com](http://www.LMT-INC.com)**

GSA Schedule Contract Number: **GS-35F-0827M**

Period Covered by Contract: **September 25, 2012 through September 24, 2017**

General Services Administration  
Federal Acquisition Service

Pricelist current through Modification #**PO0022**, dated **July 12, 2013**.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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## **INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

### **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### **1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- ☐ The Geographic Scope of Contract will be domestic and overseas delivery.
- ☐ The Geographic Scope of Contract will be overseas delivery only.
- ☒ The Geographic Scope of Contract will be domestic delivery only.

### **2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

Orders and payments should be addressed to:

Lanmark Technology Inc.  
8229 Boone Boulevard, Suite 801A

Vienna, Virginia 22182

Contact Name: Arrash Rezvan

Alternate Contact Name: Lani Hay

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

Below are the telephone number(s) that can be used by ordering agencies to obtain technical and/or ordering assistance:

Telephone: 571-766-2200

Facsimile: 571-766-2201

Email: [Contracts@LMT-INC.com](mailto:Contracts@LMT-INC.com)

Contact Name: Arrash Rezvan

Alternate Contact Name: Lani Hay

**3. LIABILITY FOR INJURY OR DAMAGE:**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE  
COMPLETION OF STANDARD FORM 279:**

Block 9      KIND OF CONTRACT ACTION:    G = Order/Modifications Under  
Federal Schedule Contract

Block 16      CONTRACTOR IDENTIFICATION NUMBER (DUNS): 118815039

Block 30      TYPE OF CONTRACTOR: B = Other Small Business

Block 31      WOMAN-OWNED SMALL BUSINESS: Yes

Block 37      CONTRACTOR's TIN: 54-2006982

Block 40      VETERAN OWNED SMALL BUSINESS (VOSB): A = Service Disabled  
Veteran-Owned Small Business

4a.      3B5A4

4b.      Contractor has registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE:**

Commencement of services and due date for deliverables are to be negotiated by ordering agency and Lanmark Technology as set forth on each Delivery Order.

**URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS AND OFFSITE RATES:**

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: None
- e. Other: None

Lanmark Technology's pricelist reflects a net discount of 10 percent off its commercial pricelist. However a cost of 12 percent shall be added to the pricelist for offsite rates.

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

Export packing is not available. Packing is limited to the Geographic coverage of this contract is as stated in paragraph 1 above. All orders must specify delivery only within the geographic area. Orders outside the geographic area are to be determined at the time that the order is placed by the ordering agency.

**10. SMALL REQUIREMENTS:**

The minimum dollar value of orders to be issued is \$100.

**11. MAXIMUM ORDER FOR SERVICES: (All dollar amounts are exclusive of any discount for prompt payment):**

The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item No. 132-51, IT Professional Services  
Special Item No. 132-52, Electronic Commerce (EC) Services  
Special Item No. 132-53, Wireless Services

The Maximum Order for the following Special Item Numbers (SINs) is \$25,000:

Special Item No. 132-50, Training Services for IT

## **12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

## **13. FEDERAL INFORMATION TECHNOLOGY / TELECOMMUNICATION STANDARDS REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

### **13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

### **13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):**



Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003):**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4).

**16. GSA ADVANTAGE!:**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Explorer). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS:**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market

items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. **CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS:**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. **OVERSEAS ACTIVITIES:**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and

will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs):**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS:**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION:**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

**23. SECTION 508 COMPLIANCE:**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Not applicable

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES:**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:  
This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)  
(FAR 52.228-5):**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY:**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as

interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS:**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF TRAINING COURSES  
FOR GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT AND SOFTWARE (SPECIAL ITEM NUMBER 132-50)**

**1. SCOPE:**

- a. Lanmark Technology shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. Lanmark Technology shall provide training at Lanmark Technology's facility and/or at the ordering activity's location, as agreed to by Lanmark Technology and the ordering activity.

**2. ORDER:**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. TIME OF DELIVERY:**

Lanmark Technology shall conduct training on the date (time, day, month, and year) agreed to by Lanmark Technology and the ordering activity.

**4. CANCELLATION AND RESCHEDULING:**

- a. The ordering activity will notify Lanmark Technology at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. Lanmark Technology will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. Lanmark Technology agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event Lanmark Technology is unable to conduct training on the date agreed to by Lanmark Technology and the ordering activity, Lanmark Technology must notify

the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. FOLLOW-UP SUPPORT:**

Lanmark Technology agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact Lanmark Technology's instructors for refresher assistance and answers to related course curriculum questions.

**6. PRICE FOR TRAINING:**

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. INVOICES AND PAYMENT:**

Invoices for training shall be submitted by Lanmark Technology after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**8. FORMAT AND CONTENT OF TRAINING:**

- a. Lanmark Technology shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. Lanmark Technology shall provide each student with a Certificate of Training at the completion of each training course.
- d. Lanmark Technology shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are



reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

**9. “NO CHARGE” TRAINING:**

Lanmark Technology shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

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**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE:**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. Lanmark Technology shall provide services at Lanmark Technology's facility and/or at the ordering activity location, as agreed to by Lanmark Technology and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000):**

- a. Performance incentives may be agreed upon between Lanmark Technology and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for the services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by Lanmark Technology to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate Lanmark Technology. Incentives shall be based on objectively measurable tasks. Incentives shall be based on objectively measurable tasks.

**3. ORDER:**

- d. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- e. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES:**

- f. Lanmark Technology shall commence performance of services on the date agreed to by Lanmark Technology and the ordering activity.

- g. Lanmark Technology agrees to render services only during normal working hours, unless otherwise agreed to by Lanmark Technology and the ordering activity.
- h. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- i. Any Lanmark Technology travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Lanmark Technology travel. Lanmark Technology will not use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989):**

- a. The Contracting Officer may, at any time, by written order to Lanmark Technology, require Lanmark Technology to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to Lanmark Technology, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, Lanmark Technology shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to Lanmark Technology, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, Lanmark Technology shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - (1) The stop-work order results in an increase in the time required for, or in Lanmark Technology's cost properly allocable to, the performance of any part of this contract; and
  - (2) Lanmark Technology asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES:**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS ☐COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I ☐☐OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR:**

Lanmark Technology shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY:**

Subject to security regulations, the ordering activity shall permit Lanmark Technology access to all facilities necessary to perform the requisite IT Professional Services.

**9. INDEPENDENT CONTRACTOR:**

All IT Professional Services performed by Lanmark Technology under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST:**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to Lanmark Technology, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving Lanmark Technology, any entity into or with which Lanmark Technology subsequently merges or affiliates, or any other successor or assignee of Lanmark Technology.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by Lanmark Technology and its affiliates, may either (i) result in an unfair competitive advantage to Lanmark Technology or its affiliates or (ii) impair Lanmark Technology’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on Lanmark Technology, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES:**

Lanmark Technology, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS:**

For firm-fixed price orders the ordering activity shall pay Lanmark Technology, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or

- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

**13. RESUMES:**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS:**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS:**

The ordering activity may require that Lanmark Technology receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING:**

- a. Lanmark Technology shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as Lanmark Technology sells to its commercial and other ordering activity customers. If Lanmark Technology is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Lanmark Technology's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title will be presented:

**EXAMPLE:** Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

## **TERMS AND CONDITIONS APPLICABLE TO ELECTRONIC COMMERCE AND SUBSCRIPTION SERVICES (SPECIAL IDENTIFICATION NUMBER 132-52)**

### **1. SCOPE:**

The prices, terms and conditions stated under Special Item Number 132-52 Electronic Commerce (EC) Services apply exclusively to EC Services within the scope of this Information Technology Schedule.

### **2. ELECTRONIC COMMERCE CAPACITY AND COVERAGE:**

The Ordering Activity shall specify the capacity and coverage required as part of the initial requirement.

### **3. INFORMATION ASSURANCE:**

- a. The Ordering Activity is responsible for ensuring to the maximum extent practicable that each requirement issued is in compliance with the Federal Information Security Management Act (FISMA)
- b. The Ordering Activity shall assign an impact level (per Federal Information Processing Standards Publication 199 & 200 (FIPS 199, “*Standards for Security Categorization of Federal Information and Information Systems*”) (FIPS 200, “*Minimum Security Requirements for Federal Information and Information Systems*”) prior to issuing the initial statement of work. Evaluations shall consider the extent to which each proposed service accommodates the necessary security controls based upon the assigned impact level. Lanmark Technology awarded SIN 132-52 is capable of meeting at least the minimum security requirements assigned against a low-impact information system (per FIPS 200).
- c. The Ordering Activity reserves the right to independently evaluate, audit, and verify the FISMA compliance for any proposed or awarded Electronic Commerce services. All FISMA certification, accreditation, and evaluation activities are the responsibility of the ordering activity.

### **4. DELIVERY SCHEDULE:**

The Ordering Activity shall specify the delivery schedule as part of the initial requirement. The Delivery Schedule options are found in *Information for Ordering Activities Applicable to All Special Item Numbers*, paragraph 6. *Delivery Schedule*.

### **5. INTEROPERABILITY:**

When an Ordering Activity requires interoperability, this requirement shall be included as part of the initial requirement. Interfaces may be identified as interoperable on the basis of participation in a sponsored program acceptable to the Ordering Activity. Any such access or interoperability with teleports/gateways and provisioning of enterprise service access will be defined in the individual requirement.

**6. ORDER:**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering electronic services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all electronic services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**7. PERFORMANCE OF ELECTRONIC SERVICES:**

Lanmark Technology shall provide electronic services on the date agreed to by Lanmark Technology and the ordering activity.

**8. RESPONSIBILITIES OF THE CONTRACTOR:**

Lanmark Technology shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

**9. RIGHTS IN DATA:**

Lanmark Technology shall comply FAR 52.227-14 RIGHTS IN DATA – GENERAL and with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

**10. ACCEPTANCE TESTING:**

If requested by the ordering activity Lanmark Technology shall provide acceptance test plans and procedures for ordering activity approval. Lanmark Technology shall perform acceptance testing of the systems for ordering activity approval in accordance with the approved test procedures.

**11. WARRANTY:**

Lanmark Technology shall provide a warranty covering each Contractor-provided electronic commerce service. The minimum duration of the warranty shall be the duration of the manufacturer's commercial warranty for the item listed below:

The warranty shall commence upon the later of the following:

- a. Activation of the user's service
- b. Installation/delivery of the equipment

Lanmark Technology, by repair or replacement of the defective item, shall complete all warranty services within five working days of notification of the defect. Warranty



service shall be deemed complete when the user has possession of the repaired or replaced item. If Lanmark Technology renders warranty service by replacement, the user shall return the defective item(s) to Lanmark Technology as soon as possible but not later than ten (10) working days after notification.

**12. MANAGEMENT AND OPERATIONS PRICING:**

Lanmark Technology shall provide management and operations pricing on a uniform basis. All management and operations requirements for which pricing elements are not specified shall be provided as part of the basic service.

**13. TRAINING:**

Lanmark Technology shall provide normal commercial installation, operation, maintenance, and engineering interface training on the system. If there is a separate charge, indicate below:

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**14. MONTHLY REPORTS:**

In accordance with commercial practices, Lanmark Technology may furnish the ordering activity/user with a monthly summary ordering activity report.

**15. ELECTRONIC COMMERCE SERVICE PLAN:**

(a) Describe the electronic service plan and eligibility requirements.

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(b) Describe charges, if any, for additional usage guidelines.

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(c) Describe corporate volume discounts and eligibility requirements, if any.

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**TERMS AND CONDITIONS APPLICABLE TO WIRELESS SERVICES (SPECIAL  
ITEM NUMBER 132-53)**

**1. ACCEPTANCE TESTING:**

Lanmark Technology shall provide acceptance test plans and procedures for ordering activity approval. Lanmark Technology shall perform acceptance testing of the systems for ordering activity approval in accordance with the approved test procedures.

**2. EQUIPMENT:**

Lanmark Technology shall make available cellular voice and data devices. The cellular devices offered shall be compatible with the cellular access standards employed within the geographical scope of contract.

Lanmark Technology shall provide programming of any cellular telephone device, including Contractor-provided and ordering activity-furnished devices, that conforms to the cellular service furnished by Lanmark Technology.

**3. WARRANTY:**

Lanmark Technology shall provide a warranty covering each Contractor-provided device. The minimum duration of the warranty shall be the duration of the manufacturer's commercial warranty for the item listed below:

The warranty shall commence upon the later of the following:

- a. Activation of the user's service
- b. Installation/delivery of the equipment

Lanmark Technology, by repair or replacement of the defective item, shall complete all warranty services within five working days of notification of the defect. Warranty service shall be deemed complete when the user has possession of the repaired or replaced item. If Lanmark Technology renders warranty service by replacement, the user shall return the defective item(s) to Lanmark Technology as soon as possible but not later than ten (10) working days after notification.

**4. MANAGEMENT AND OPERATIONS PRICING:**

Lanmark Technology shall provide management and operations pricing on a uniform basis. All management and operations requirements for which pricing elements are not specified shall be provided as part of the basic service.

**5. TRAINING:**

Lanmark Technology shall provide normal commercial installation, operation, maintenance, and engineering interface training on the system. If there is a separate charge, indicate below:

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**6. MONTHLY REPORTS:**

In accordance with commercial practices, Lanmark Technology may furnish the ordering activity/user with a monthly summary ordering activity report.

**7. WIRELESS SERVICE PLAN:**

- (a) Describe the wireless service plan and eligibility requirements. Including, but not limited to, service area, monthly service charge, minutes included, etc.

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- (a) Describe charges, if any, for additional minutes, domestic wireless long distance, roaming, nights and weekends, etc.

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- (b) Describe corporate volume discounts and eligibility requirements, if any.

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## **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

Contractor personnel assigned to tasks under this contract meet or exceed the experience, education, or other background requirements set forth in the appropriate paragraph of this section.

### **AVIONICS SYSTEMS INTEGRATION SPECIALIST**

Requires AA/AS Degree or four years Avionics (Communications & Navigation) equipment, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support predominantly in the area of Avionics (Communications & Navigation) equipment, systems integration architecture and Science & Technology. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon equipment capability analysis, operational characteristic definition, system integration, and logistics/interoperability analysis of Avionics equipment evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support for the development of Avionics required capability definition in support of the Joint Capabilities Integration and Development System.

### **AVIONICS SYSTEMS INTEGRATION SPECIALIST - SENIOR**

Requires BA/BS Degree or six years Avionics (Communications & Navigation) equipment, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support predominantly in the area of Avionics (Communications & Navigation) equipment, systems integration architecture and Science & Technology. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon equipment capability analysis, operational characteristic definition, system integration, and logistics/interoperability analysis of Avionics equipment evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support for the development of Avionics required capability definition in support of the Joint Capabilities Integration and Development System. Ensure support considerations are an integral part of the system's design requirements, that the system can be cost-effectively supported throughout its Life Cycle, and that the infrastructure elements necessary for the initial fielding and operational support of the system are identified, developed and acquired.

### **AVIONICS SYSTEMS INTEGRATION SPECIALIST - PRINCIPAL**

Requires BA/BS Degree and six years Avionics (Communications & Navigation) equipment related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support predominantly in the area of Avionics (Communications & Navigation) equipment. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon equipment capability analysis, operational characteristic definition,

system integration, and logistics/interoperability analysis of Avionics equipment evolving throughout the Acquisition Life Cycle Model that impact growth and modernization of the Regiment. Provide technical support for the development of Avionics required capability definition in support of the Joint Capabilities Integration and Development System. Ensure support considerations are an integral part of the system's design requirements, that the system can be cost-effectively supported throughout its Life Cycle, and that the infrastructure elements necessary for the initial fielding and operational support of the system are identified, developed and acquired.

### AUDIO-VISUAL TECHNICIAN III

The Audio-Visual (A/V) Technician III will have up three (3) years of experience in A/V installation, operation, and maintenance. This may include some experience with supervisory responsibilities. The A/V Technician III will have an excellent understanding of computerized audio and video system installation, operation, and maintenance, including good knowledge of presentation technology and production. The A/V Technician IV will have demonstrated ability and skill in training subordinate staff in many aspects of A/V systems and equipment operation and maintenance; ability to communicate effectively regarding A/V technical issues with non-technical personnel; and the ability to read blue prints and specifications for all types of A/V equipment and facilities. A BA/BS degree in a related technical field may substitute for one (1) year of experience.

### AUDIO-VISUAL TECHNICIAN IV

The Audio-Visual (A/V) Technician IV will have up four (4) years of experience in A/V installation, operation, and maintenance. This may include some experience with supervisory responsibilities. The A/V Technician IV will have a thorough understanding of computerized audio and video system installation, operation, and maintenance, including excellent knowledge of presentation technology and production. The A/V Technician IV will have demonstrated ability and skill in training subordinate staff in all aspects of A/V systems and equipment operation and maintenance; ability to communicate effectively regarding A/V technical issues with non-technical personnel; and the ability to read blue prints and specifications for all types of A/V equipment and facilities. A BA/BS degree in a related technical field may substitute for up to two years of experience.

### AUDIO/VIDEO (A/V) TECHNICIAN COMBINATION (A/V TECH COMBO)

Requires a BA degree in related field or two years experience. The A/V Tech Combo requires two year of experience in A/V operations and conference support. This includes experience with supervisory responsibility. The A/V Tech Combo must have true understating and demonstrated skills in training subordinate staff in every aspect of A/V and conference support. Requires ability to communicate to effectively with non-technical personal. Requires the ability to read blue-prints of various types of equipment and facilities.

### AUTOMATION RECORDS SPECIALIST

Must have a minimum of two years experience directly involved in creating, managing, filing and distributing automated records, as required to ensure that all system users are provided the information essential to their input/output. Demonstrated knowledge of system safeguards to provide necessary access by authorized individuals to their respective records while precluding

any unauthorized access is mandatory. An Associate Degree in Information System Technology, or similar may be substituted for one year of required experience.

#### COMPUTER CLERK

A minimum of one-year experience in clerk/assistant type work or one year of related education above the high school level. Performs data processing support, including work such as: (1) receiving, maintaining, and issuing data storage media for computer operations; (2) collecting and sequentially staging input media with associated program instructions for processing; (3) processing, collecting, maintaining, and distributing program and systems documentation; and (4) collecting raw information, preparing flow charts, and coding in program languages; or (5) word processing in support of technical writers and engineers in the preparation of program documentation.

#### COMPUTER/TECH FITNESS SPECIALIST

Possess a Associates Degree in physical education or similar field, or equivalent background gained by three or more years in training and instructing technical courses in either a formal military setting or in a vocational school, with the proven capability to use and follow prescribed curricula and subject matter related to the computer field. One year of experience may be substituted for one year of education. Ability to use audio-visual aids in enhancing the course of instruction, and successfully producing trained student-graduates. Technical Certification with relevant experience may be substituted for degree.

#### COMPUTER OPERATIONS SPECIALIST I

Two years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations. Assists team member in general system operations, processing a range of scheduled routines, and solving nonstandard problems using mainframe or client-server computer networks. Requires a Bachelor's Degree in Computer Science or related discipline and two years of technical experience in procedures and methodologies of mainframe and/or client-server computer operations; or an Associate's Degree/Technical Certification and four years of relevant experience.

#### COMPUTER OPERATIONS SPECIALIST II

Five years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations. Performs general system operations, processes a range of scheduled routines, and solves nonstandard problems using mainframe or personal computer networks. Assists in developing routines and user's guides. Requires a Bachelor's Degree in Computer Science or related discipline and five years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations; or an Associate's Degree or Technical Certification and seven years of relevant experience.

#### COMPUTER OPERATIONS SPECIALIST III

Minimum ten years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations. Directs general system operations and solves nonstandard problems using mainframe or personal computer networks. Develops and schedules routines and user's guides. Requires a Master's Degree in Computer Science or related discipline and ten years of relevant technical experience in procedures and methodologies of

mainframe and/or client-server computer operations; or a Bachelor's Degree and twelve years of relevant experience.

#### COMPUTER PROGRAMMER - JUNIOR

Two years of a technical college plus one year experience or three years experience in operating systems software, database management systems, teleprocessing software, and distributed networks are required. Experienced in operating and maintaining programs written in formal computer languages, as applicable to the individual tasking.

#### COMPUTER PROGRAMMER – MID-LEVEL

Bachelor's Degree with three-year experience, or Technical Certification and at least three years of directly related experience, in designing and developing software tools and subsystems, and the implementation of the software ensuring that stated objectives are met. Capable of developing interfaces that provides connectivity and transition of data between platforms or systems. Generally works under supervision of more senior programmer/analysts with fairly specific guidance as to what is required.

#### COMPUTER PROGRAMMER – SENIOR

Must possess as a minimum a Bachelor's Degree in a field of computer science, or similar, and two years of specialized experience directly related to programming computers and computer equipment. Must be capable of developing the software that is compatible with the operating system and capable of achieving the desired or specified objective. Capable of translating the needs of the analysts to computer operations that satisfies the need, and analyzing failures or discrepancies necessary to de-bug the programs during and after implementation. Three additional years of programming experience may be substituted for the Bachelor's Degree.

#### COMPUTER PROGRAMMER/ANALYST – JUNIOR

Minimum of Bachelor's Degree in a computer science or related discipline and two or more years of database language programming, or have five years of directly related experience. Knowledge of applications programming and analysis techniques, combined with knowledge of the pertinent system software and characteristics, in order to gather data relevant to projects assigned, predict impact on currently installed applications, and generate recommendations regarding enhancement. Technical Certification with relevant experience may be substituted for degree.

#### COMPUTER PROGRAMMER/ANALYST - ASSOCIATE

Two years of relevant experience in systems analysis, design, programming, and computer platforms. Assists team member in the design, development, implementation, and maintenance of large, complex management information and business systems. Assists in preparing feasibility studies of potential systems and configurations. Assists in preparing complex specifications. Participates in post-implementation analyses. Applies scientific/engineering and mathematical disciplines to support research, investigations, data processing operations and activities, and participating in preparation of project reports and briefings. Requires a Bachelor's Degree in Computer Science, Information Systems, or other related discipline and two years of relevant experience in systems analysis, design, programming, and computer platforms; or an Associate's Degree/ Technical Certification and four years of relevant experience.

#### COMPUTER PROGRAMMER/ANALYST – MID-LEVEL

Five years of relevant experience in systems analysis, design, programming, and computer platforms. Acts as a team member in the design, development, implementation, and maintenance of large, complex management information and business systems. Coordinates with other analysts assigned to project. Prepares feasibility studies of potential systems and configurations. Prepares complex specifications. Participates in post-implementation analyses. Requires a Bachelor's Degree in Computer Science, Information Systems, or other related discipline and five years of relevant experience in systems analysis, design, programming, and computer platforms; or an Associate's Degree or Technical Certification and seven years of relevant experience.

#### COMPUTER PROGRAMMER/ANALYST – SENIOR

Ten years of relevant experience in systems analysis, design, and programming, and computer platforms. Acts as project team leader in the design, development, implementation, and maintenance of large, complex management information and business systems. Coordinates and instructs analysts assigned to project. Prepares feasibility studies of potential systems and configurations. Prepares complex specifications. Prepares time and cost estimates for completing projects. Leads post-implementation analyses. Requires a Master's Degree in Computer Science, Information Systems, or other related discipline and ten years of relevant experience in systems analysis, design, programming, and computer platforms; or a Bachelor's Degree and twelve years of relevant experience.

#### COMPUTER/PUBLICATION TECHNICAL WRITER

Bachelor of Arts Degree with a background in Language Arts is required, or three years of technical writing experience. Must possess the ability to write technical manuals and documentation on complex hardware and software, and to write in a clear and concise manner, and such that documentation presented is easily readable and understandable by technical personnel. Technical Certification with relevant experience may be substituted for degree.

#### COMPUTER SECURITY SYSTEMS SPECIALIST

Must have three years of experience in computer systems environments, with at least two years directly involving computer security. Knowledge of numerous computer and database security applications and methods, and the proven capability to develop and implement virus detection, removal and prevention procedures, with the capability to analyze and evaluate any breaches of applicable security systems. A graduate degree in electrical engineering, information science, computer science, or information systems may be substituted for two years of specialized experience.

#### COMPUTER TECHNICIAN I

As a minimum, must have completed a curriculum in a military or vocational school that prepares an individual for independent troubleshooting, and repairing computers and related equipment in the event there is a malfunction. An Associate Degree in Computer Repair, or a similar discipline, is considered equivalent to the specified education. Must have two or more years experience and proven capability to perform preventive and corrective maintenance to PCs, micro- or mini-computers, or mainframe, and associated peripheral units.



## COMPUTER TECHNICIAN II

As a minimum, must have completed a curriculum in a military or vocational school that prepares an individual for independent troubleshooting and repairing computers and related equipment in the event there is a malfunction, plus two or more years of experience and proven capability to independently perform preventive and corrective maintenance to PCs, micro- and mini-computers, or mainframes, and associated peripheral units. Capable of directing and guiding lower graded technicians in the performance of their prescribed duties. An Associate Degree in Computer Repair, or a similar discipline, is considered equivalent to the specified education.

## CONFIGURATION/DATA MANAGEMENT SPECIALIST- JUNIOR

Bachelor's Degree in Engineering or Management Sciences plus two years of directly related experience that involved drawing standards and procedures, change control plus a working knowledge of the transition process from engineering design to full scale hardware production. At least one-year experience must have involved configuration management, preferably relative to the acquisition process. Knowledge of Acquisition Management System and Data Requirements Control List, Data Item Descriptions, and Contract Data Requirements List (DD-1423) application and use. Five years of directly related experience may be substituted for a Bachelor's Degree.

## CONFIGURATION/DATA MANAGEMENT SPECIALIST – MID-LEVEL

Bachelor's Degree in Engineering or Management Sciences plus three years of directly related experience, or six years of related experience that involved drawing standards, procedures, and change control, plus a working knowledge of the transition process from engineering design to full scale hardware production. At least two years experience must have involved configuration management and, preferably relative to the acquisition process. Knowledge of Acquisition Management Systems and Data Requirements Control List, Data Item Descriptions, and DD-1423 (Contract Data Requirements List) preparation and interpretation. Six years of directly related experience may be substituted for a Bachelor's Degree.

## CONFIGURATION/DATA MANAGEMENT SPECIALIST – SENIOR

Bachelor's Degree in Engineering or Management Sciences plus three years experience with a strong background in drawing procedures, management, and change control, or six years of directly related experience, plus a working knowledge of the transition process from engineering design to full scale hardware production, with two years of experience involving configuration management, preferably, relative to the acquisition process. Knowledge of Acquisition Management Systems and Data Requirements Control List, Data Item Descriptions, and DD-1423 (Contract Data Requirements List) preparation and interpretation. Ten years of directly related experience may be substituted for the Bachelor's degree.

## CONFERENCE SPECIALIST I

An entry level position. The Conference Specialist I will have either ;( 1) one or more years of experience providing clerical or administrative support to conference facility management activities; or (2) an Associates Degree/Technical Certification in business or hotel management.

## CONFERENCE SPECIALIST II

The Conference Specialist II will have at least two (2) years of experience in conference planning and conference facilities management. The Conference Specialist II will have a basic understanding of space utilization and space/room arrangements to suit the requirements of specific events; understand the concepts of scheduling of support staff for each event; have basic computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); and have limited understanding of the conference services-related hospitality, administrative, and A/V equipment operation skills. A BA/BS degree in business or hotel management may substitute for one year of experience.

## CONFERENCE SPECIALIST III

The Conference Specialist III will have at least three (3) years of experience in conference planning and conference facilities management. The Conference Specialist III will have a working understanding of space utilization and space/room arrangements to suit the requirements of specific events; understand the appropriate scheduling of support staff for each event; have good computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); have some understanding of the conference services-related hospitality administrative, and A/V equipment operation skills; and knowledge of the coordination of catered functions. A BA/BS degree in business or hotel management may substitute for one year of experience.

## CONFERENCE SPECIALIST IV

The Conference Specialist IV will have at least four (4) years of experience in conference planning and conference facilities management. This may include limited experience supervising subordinate conference specialists and other assigned staff. The Conference Specialist IV will have a good understanding of space utilization and space/room arrangements to suit the requirements of specific events; understand the appropriate scheduling of support staff for each event; have excellent computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); have some understanding of the conference services-related hospitality administrative, and A/V equipment operation skills; and knowledge of the coordination of catered functions. A BA/BS degree in business or hotel management may substitute for one year of experience.

## CONFERENCE SPECIALIST - SENIOR

The Senior Conference Specialist will have at least five (5) years of experience in conference planning and conference facilities management. This will include up to eighteen months of experience supervising subordinate conference specialists and other assigned staff. The Senior Conference Specialist will have an excellent understanding of space utilization and space/room arrangements to suit the requirements of specific events; be skilled in the appropriate scheduling of support staff for each event; have excellent computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); be experienced in training subordinate staff in conference planning and conference facility management skills; have a good understanding of the conference services-related hospitality, administrative, and A/V equipment operation skills; and knowledge of the coordination of catered functions. A BA/BS degree in business or hotel management may substitute for up to two years of experience.

### DATABASE ANALYST – JUNIOR

Must have a Bachelor's Degree in an engineering or sciences field and two years experience related to data management, or have two years of directly related experience that has provided a comprehensive understanding of engineering data as it relates to conceptualizing, designing, and developing products, application of drawing standards, and the development of Data Item Descriptions, Standard Data Item Dictionary, and the use of data management procedures related to computer management information systems. Five years of directly related experience may be substituted for a Bachelor's Degree.

### DATABASE ANALYST – MID-LEVEL

Must possess a Bachelor of Science Degree in Computer Science or equivalent, and at least three years experience using databases. Able to plan, design, develop, modify, and test databases. Able to translate systems/subsystems designs and detailed designs into database structures. Able to provide advice on differing database designs and accesses, methods in problem resolution, design, and development situations. Able to work with other senior technical and user staff to complete projects. Five years of directly related experience may be substituted for a Bachelor's Degree.

### DATABASE ANALYST - SENIOR

Must possess a Bachelor's Degree in Computer Science or equivalent, or have at least eight years of experience using databases. Able to plan, design, develop, modify, and test databases. Able to translate systems/subsystems designs and detailed designs into database structures. Able to provide advice on differing database designs and accesses methods in problem resolutions, design, and development situations. Able to work with other senior technical and user staff to complete projects. Able to provide assistance and guidance to less experienced technical staff.

### DRAFTER CAD/CAM

Minimum of one year experience in the field of CAD/CAM or specialized training in AutoCAD software. Knowledgeable of aspects of computer-aided drafting including use of current computer language. Create architectural backgrounds for use by professional engineers. Use of standard drafting procedures as well as inking and letter setting, and the demonstrated ability to produce drawings from sketches or general design drawings

### ELECTRONICS TECHNICIAN I

Must have one year experience and completed military or vocational training designed for electronic technicians, or completed an Associate Degree in Electronics, and must have subsequent to training or education, gained the experience necessary to independently develop, implement, and maintain a program of preventive and corrective measures necessary to ensure the smooth and continuous operation of electronic equipment or systems, including computers and their associated equipment. Must have demonstrated the capability to determine maintenance requirements for the specified equipment, based upon operational commitments, functional quality, reliability and maintainability, and then to develop and implement a continuing maintenance program, with documentation necessary for automatic recall of cyclic measures. Must also be capable of using testing and diagnostic equipment and tools essential for the preventive and corrective maintenance.

## ELECTRONICS TECHNICIAN II

Must have three experience and completed military or vocational training designed for electronic technicians, or completed an Associate Degree in Electronics, and must have subsequent to training or education, gained the experience necessary to independently develop, implement, and maintain a program of preventive and corrective measures necessary to ensure the smooth and continuous operation of electronic equipment or systems, including computers and their associated equipment. Must have demonstrated the capability to determine maintenance requirements for the specified equipment, based upon operational commitments, functional quality, reliability and maintainability, and then to develop and implement a continuing maintenance program, with documentation necessary for automatic recall of cyclic measures. Must also be capable of using testing and diagnostic equipment and tools essential for the preventive and corrective maintenance.

## EXPERIMENTAL TEST PILOT

DOD rated/qualified in the MH-47E, A/MH-6M, MH-60K. Successful completion of Naval or Air Force Test Pilot School. Employment/ service as a test pilot within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 100 hours Night Vision Goggle (NVG) flight experience. Supports the testing and integration of new aircraft and aircraft systems into inventory. Assists in the development of training plans for new aircraft and aircraft systems.

## FIBER OPTIC TECHNICIAN

Must be trained and certified for fiber optic cable installation. Must have completed a curriculum of study in a military or vocational school in electronics technology, or that prepares the individual for pulling, handling, bending, and connecting fiber optic cable in the installation and implementation of computer or telecommunications systems or networks. Must have demonstrated knowledge and physical capability to perform the duties of cabling teams for the systems specified. Knowledge of principles of operation of fiber optic transmission of signals and data, it's testing, and connectors are required.

## FIPS SYSTEMS ENGINEER

Must possess a Bachelor's Degree or equivalent experience in engineering and/or computer science and at least three years working experience in this specialty. Qualified in technical design, planning, development and testing for various types of fully integrated computer-based systems. Experienced in the conceptual, definition, development, test and operational phases of the system cycle. Knowledgeable of DOD system development processes and pertinent MIL-STDs that govern acquisition, installation, and use of Federal Information Processing (FIP) resources. Requires knowledge of mainframe, mini, and microcomputer hardware, user interface technology.

## FIPS SYSTEMS ENGINEER - SENIOR

Fully qualified in technical design, planning, development and testing for various types of fully integrated computer-based systems. Experienced in the conceptual, definition, development, test and operational phases of the system cycle. Knowledgeable of DOD system development

processes and pertinent Military Standards. Requires knowledge of mainframe, mini, and microcomputer hardware, user interface technology, utility software, and mass storage technology. Individual must be qualified and experienced in performance evaluation and capacity management of computer systems, and the installation, implementation, user interface technology, operations, maintenance operating systems, and database management systems as applicable to the individual tasking. Must possess a Bachelor's Degree, or six years experience in engineering and/or computer science.

#### FORCE PROTECTION TECHNOLOGY ANALYST

Conduct vulnerability and risk assessments of information systems and networks at the enterprise and systems levels. Assess terrorist threats, appropriate protective actions, and funding the development and implementation of secure information systems to streamline the dissemination of critical homeland security information. Assess existing and new technology policies and security architectures. Provide direct support to clients for computer security incident response capability on both non-classified and sensitive systems. Provide support to all aspects of incident reporting and handling. Develop and recommend appropriate incident handling procedures and tools to identify, contain, and recover from reported technology or computer-related incidents. Initiate research into potential methods to isolate and protect critical infrastructures and information highways that carries vital information and communications. Develop warning and alert methodologies for cyberspace threats. Provide comprehensive strategy to defend cyberspace as a result of coordination and collaboration among government and owners and operatives of critical infrastructure – including various operatives of the information technology industry, telecommunications, electric power, and the financial services industries. Serve as a competent effective member of delivery and assignment team. Focus on building technology skills and competencies in the areas of assignment performance, and in embracing and practicing functional expertise to client deliverables. Four plus years of experience in IT/information security areas conducting vulnerability/risk assessments, developing information systems security policies and plans, and developing secure IT architectures to support e-Business and e-Government applications. Knowledge of technologies such as firewalls, intrusion detection systems, access controls, digital certificates, network management security tools, authentication, and certification and accreditation.

#### GRAPHICS ARTIST

Must possess a high school diploma or G.E.D. and a minimum of three years of experience in computer graphics. Requires artistic and technical work in design, illustration, and preparation of materials for publication, duplication, broadcast, or other visual presentations.

#### HTML EDITOR

Two years of relevant experience in the design and development of Internet projects on a range of computer operating systems using hypertext mark-up language and a knowledge of client and server types used on the Internet. Performs HTML editing, development of creative concepts for online projects; online discussion group moderation; development of collateral marketing and promotional material; and assists with Internet classes. Requires a Bachelor's Degree in Computer Science or related discipline and two years of relevant experience; or Associate's Degree/Technical Certification and four years of relevant experience.

#### INFORMATION ENGINEER-JUNIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or three years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is desirable.

#### INFORMATION ENGINEER-SENIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or eight years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is acceptable for substitute for management experience.

#### INFORMATION SYSTEM-JUNIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or three years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is desirable.

#### INFORMATION SYSTEM-SENIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or eight years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is acceptable for substitute for management experience.

#### INFORMATION TECHNOLOGY INDUSTRIAL SECURITY ADMINISTRATOR

Requires four years experience. Prepares for IT operational business area the Visit Authorization Letter preparation, SF86 processing, fingerprinting, badging, briefings, document control inventory, security database management and use of Electronic Personnel Security Questionnaire (EPSQ). Perform physical security functions for access control, container combination changes, provide COMSEC and AIS support, and perform other administrative duties as assigned. Position subject to a government security investigation and must meet eligibility requirements for access to classified information. Knowledge of the National Industrial Security Program Operating Manual (NISPOM), Communication Security (COMSEC).

#### INFORMATION TECHNOLOGY FACILITATOR

Requires two years experience in monitoring and guiding large complex management projects. Facilitates the difficulty dealing with the staff and client relationships. Responsible for the management of tasks related to various facilitating projects. Under-graduate degree in management program desirable, or two years of relevant experience.

#### INFORMATION TECHNOLOGY NETWORK SECURITY ENGINEER

Performs network and system monitoring and intrusion detection. Analyzes ISS - related technical problems and provides technical support in solving these problems. Provides recommendations for immediate correction and prevention. Particular attention placed on firewall, Virtual Private Network (VPN), anti-virus, vulnerability assessment, intrusion detection, and user account management. Support the 7X24 operational security of client

systems and networks for Topology Mapping and Landscape Discovery Monitoring. Specific elements to be supported include: (1) Network Security Monitoring, (2) Event Detection Monitoring (3) PKI Operational Monitoring, (4) Firewall Monitoring, (5) Intrusion Detection, (6) Virus Detection, (7) Monitoring For Updates Conformance, and (8) Effectiveness Of ISS Measures. Experience should include monitoring, intrusion detection, security incident handling, and emergency response to IT and Cyber threats. Subject to a government security investigation and must meet eligibility requirements for access to classified information. BS required in electrical, electronic or computer engineering; computer science; or a related field. Working experience may be substituted for academic requirements, of which at least two years must be specialized experience in IT and/or security/homeland defense.

#### **INFORMATION TECHNOLOGY QUALITY ASSURANCE MANAGER**

Must possess a Bachelor's Degree in Business, Economics, Computer Science, Information Systems, Engineering, or related scientific or technical discipline, or have eight years of specialized experience directly related to developing and performing quality assurance requirements. Must be able to independently analyze quality requirements and processes for user needs to determine economic and fiscal consequences and requirements. Performs quality evaluation to identify tasks to be done and their interrelationships. Requires the demonstrated ability to ensure through testing, sampling, analysis, or review that products and services conform to specified standards.

#### **INFORMATION TECHNOLOGY QUALITY CONTROL MANAGER**

Represents corporate management in the review of final deliverable products, in the ongoing review of the quality and effectiveness of the contract services being provided, ensures compliance with regulations and contractual requirements, and monitors schedules and utilization of resources to support the effective management of Company projects. Must have a minimum of eight years of responsible business management experience. Requires a B.S. degree in Business Administration, Computer Science, or Business Management.

#### **INFORMATION TECHNOLOGY INDUSTRIAL SECURITY ADMINISTRATOR**

Prepares for IT operational business area the Visit Authorization Letter preparation, SF86 processing, fingerprinting, badging, briefings, document control inventory, security database management and use of Electronic Personnel Security Questionnaire (EPSQ). Perform physical security functions for access control, container combination changes, provide COMSEC and AIS support, and perform other administrative duties as assigned. Position subject to a government security investigation and must meet eligibility requirements for access to classified information. Knowledge of the National Industrial Security Program Operating Manual (NISPOM), Communication Security (COMSEC).

#### **INFORMATION TECHNOLOGY SECURITY ASSISTANT**

Supports the Information Technology (IT) Security Specialist in administrating and coordinating a variety of information security projects for homeland defense such as systems access control and monitoring. Performs a wide variety of information security duties in support of homeland defense. Work accomplished in a secure location or secure environment and will process security documents and information technology requests to send, receive, and process confidential and classified materials. Provides support to the program on the struggle against

terrorism at the Federal, State, and local government level, as well as the private sector. Performs systems communication – content, process, and infrastructure –bridging the existing gaps between the Federal, State, and local governments, as well as the private sector. Minimum Education and/or Certifications or equivalencies are required. Clearance is required subject to a security investigation and may need to meet eligibility requirements for access to classified information.

#### INFORMATION TECHNOLOGY SECURITY SPECIALIST

Primarily responsible for planning, organizing and leading information security tasks and projects, and ensuring the quality of homeland defense. Provides direct support to clients for certification and accreditation of information systems. Applies well-developed management and technical skills in the execution of information security work to design and help implement an interagency information architecture that will support United States efforts to find, track, and respond to terrorist threats within the United States and around the world. Conducts IT systems security analysis and implementation, system engineering, design assurance, configuration management, integration, and testing of ISS enabling products and techniques. Provides work direction and guidance to other personnel and ensures compliance with IT and security regulatory and statutory requirements. Conducts IT Vulnerability Assessments, IT Physical security inspections (people, facilities, and assets), Cyber Security Reviews (information, networks), Product/Market Strategy Threats, Business Continuation Strategies Assessments, Command and control IT recovery Assessments, Information Assurance Reviews, and Business Model Changes monitoring. Supports the Defense against terrorism Program, Defense Counter-terrorism Program, Force Protection Program, and Operational Security and Situation Awareness. Provides support for Consequence Management, First responder training, Bio-terrorism Preparedness, Deployment models, and Integration of Distributed Resources. Minimum 4-year technical degree from a accredited university, but can substitute one academic year for one and one-half years of experience in information systems security, project management, systems engineering, technical system operation, design, development, and test of information systems.

#### INSTRUCTOR SYSTEMS DEVELOPER

Requires three years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with three years experience in a related field.

#### INSTRUCTOR SYSTEMS PROGRAMMER/ANALYST

Requires five years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with five years experience in a related field.

#### INSTRUCTOR SYSTEMS DEVELOPER-SENIOR

Requires eight years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development.



Minimum education required is a BS in systems or related field, or substitute with eight years experience in a related field.

#### INSTRUCTOR SYSTEMS DEVELOPER-LEADER

Requires ten years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with ten years experience in a related field.

#### LOGISTICS SPECIALIST

Requires one year experienced in the basic functional logistics processes of requirements, maintenance, distribution, acquisition, finance, inventory management, maintenance data collection, material management and supply, and in material engineering analysis at the military depot level and the operating command level. Overall application of knowledge to major systems engineering at both depot and field level is required.

#### LOGISTICS SUPPORT TECHNICAL ANALYST

Requires AA/AS Degree or four years aviation equipment and aircraft logistics support, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support as required, in support of the JCIDS process and system evolution throughout the Acquisition Life Cycle Model. Provide logistical support as required, for Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, and Helicopter Armament Systems work elements to include the RDT&E aircraft peculiar work elements. Assess logistic alternatives, analyzing and resolving logistics deficiencies, and assist in the management of logistics throughout the system's development. Participate in working groups within the Special Operations Forces community and the various services. Influence system design for supportability, and identify a cost-effective approach for support to help ensure support structure elements are developed; systems are acquired, delivered and user requirements are satisfied. Evaluate reported problems with respect to total system effect, note possible trends, and determine probable resolution. Provide management, system status/logistics support briefings as appropriate.

#### LOGISTICS SUPPORT TECHNICAL ANALYST - SENIOR

Requires BA/BS Degree or six years aviation equipment and aircraft logistics support, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support as required, in support of the JCIDS process and system evolution throughout the Acquisition Life Cycle Model. Provide logistical support as required, for Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, and Helicopter Armament Systems work elements to include the RDT&E aircraft peculiar work elements. Identify, consider, and trade-off support considerations with other system cost, schedule and performance elements to arrive at an optimum balance of system requirements that meet the user's operational and readiness requirements. Assess logistic alternatives, analyzing and

resolving logistics deficiencies, and assist in the management of logistics throughout the system's development. Participate in working groups within the Special Operations Forces community and the various services. Influence system design for supportability, and identify a cost-effective approach for support to help ensure support structure elements are developed; systems are acquired, delivered and user requirements are satisfied. Evaluate reported problems with respect to total system effect, note possible trends, and determine probable resolution. Provide management, system status/logistics support briefings as appropriate.

#### LOGISTICS SUPPORT TECHNICAL ANALYST - PRINCIPAL

Requires BA/BS Degree and six years aviation equipment and aircraft logistics support, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support as required, in support of the JCIDS process and system evolution throughout the Acquisition Life Cycle Model. Provide logistical support as required, for Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, and Helicopter Armament Systems work elements to include the RDT&E aircraft peculiar work elements. Identify, consider, and trade-off support considerations with other system cost, schedule and performance elements to arrive at an optimum balance of system requirements that meet the user's operational and readiness requirements. Assess logistic alternatives, analyzing and resolving logistics deficiencies, and assist in the management of logistics throughout the system's development. Participate in working groups within the Special Operations Forces community and the various services. Influence system design for supportability, and identify a cost-effective approach for support to help ensure support structure elements are developed; systems are acquired, delivered and user requirements are satisfied. Evaluate reported problems with respect to total system effect, note possible trends, and determine probable resolution. Provide management, system status/logistics support briefings as appropriate.

#### MANAGEMENT ANALYST

Bachelor's Degree in a field of computer science, engineering, or other related scientific field plus three years of specialized experience related to program/project management activities in an IT environment. A graduate degree can substitute for one year of specialized experience. Five years of directly related experience may be substituted for a Bachelor's Degree

#### MANAGEMENT ANALYST – SENIOR/TECHNICAL DIRECTOR

Bachelor's Degree in a field related to computer science, Information Systems, Engineering, or other technical management discipline, or eight years of experience in a program management, project management or as a technical director. Management experience involving directing complex IT projects. Directs the development of production schedules. Ensures quality control standards are met. Directs the taskings and assigned efforts amongst designated personnel. Oversees the support requests necessary for work related development.

#### MECHANICAL ENGINEER – SENIOR

Must possess a BS degree in mechanical engineering, and two years of directly related experience. Have demonstrated ability to design/develop mechanical items or equipment that meet stated requirements, produce manufacturing or installation/implementation specifications,

and the ability to oversee the production of the product or system by lower level technical personnel. Six years of directly related experience may be substituted for a Bachelor's Degree.

#### NETWORK ENGINEER

Must possess a Bachelor's Degree in Electronics or equivalent experience with electronic and network installation. Shall be certified by the Original Equipment Manufacturer (OEM) or equivalent on the installation, diagnosis and operation of all network electronic equipment proposed. Shall possess knowledge of IEEE 802.3 standards. Shall have demonstrable knowledge of industry wiring practices. Two years of directly related experience may be substituted for a Bachelor's Degree.

#### NETWORK ENGINEER – MID-LEVEL

Must possess a Bachelor's Degree, or equivalent of specialized experience, in electronics, data communications and/or telecommunications and at least three years of experience designing and/or installing LANs. Thorough understanding of network standards and conventions. Knowledge of fiber optic cable installation, UTP cable installation and National Electrical Code regulations. Familiar with industry documentation standards, CAD/CAM capabilities and required Government support materials.

#### NETWORK ENGINEER - SENIOR

Must possess a Bachelor's Degree or equivalent experience in electronics, data communications and/or telecommunications and at least five years experience designing and/or installing LANs. Certification as a Netware Engineer (CNE) or equivalent certification for other LAN operating systems. Thorough understanding of governing standards and conventions. Knowledge of fiber optic cable installation, UTP cable installation and National Electrical Code regulations. Familiar with industry documentation standards, CAD/CAM capabilities and required Government support materials. Thorough understanding of the industry methodologies and conventions in the areas of network implementation scheduling, acceptance test plans, equipment marking and labeling, network documentation, and material inventory control.

#### NETWORK INTEGRATION ENGINEER – SENIOR

Requires knowledge of a broad range of IT hardware, software, software, and networking components, and the demonstrated expertise necessary to select and integrate compatible equipment and software into an information processing operation or center. Must also be able to analyze discrepancies or incompatibilities in equipment or software system integration, and take, or recommend, corrective action. Requires a Bachelor's Degree in computer science or engineering or eight years experience directly involved with information systems/networks.

#### NETWORK SECURITY ENGINEER

Performs network and system monitoring and intrusion detection. Analyzes ISS - related technical problems and provides technical support in solving these problems. Provides recommendations for immediate correction and prevention. Particular attention placed on firewall, Virtual Private Network (VPN), anti-virus, vulnerability assessment, intrusion detection, and user account management. Support the 7X24 operational security of client systems and networks for Topology Mapping and Landscape Discovery Monitoring. Specific elements to be supported include: (1) Network Security Monitoring, (2) Event Detection

Monitoring (3) PKI Operational Monitoring, (4) Firewall Monitoring, (5) Intrusion Detection, (6) Virus Detection, (7) Monitoring For Updates Conformance, and (8) Effectiveness Of ISS Measures. Experience should include monitoring, intrusion detection, security incident handling, and emergency response to IT and Cyber threats. Subject to a government security investigation and must meet eligibility requirements for access to classified information. BS required in electrical, electronic or computer engineering; computer science; or a related field. Working experience may be substituted for academic requirements, of which at least two years must be specialized experience in IT and/or security/homeland defense.

#### NETWORK TECHNICIAN

One to three years experience in installation and diagnostic procedure. Experience in pulling and installing UTP copper or fiber optic cable through conduits, risers, or plenums.

#### PRINCIPAL ENGINEER

Minimum of a Master's Degree in an engineering field and a BS in engineering, science or related field, or a minimum of six years of directly related work experience. Must be able to demonstrate knowledge by referencing inventions, novel concepts, groundbreaking technology, publications, presentations and/or successful program leadership.

#### PRINCIPLE SYSTEMS ANALYST

Must have a Bachelor' degree in a field related to computer science, Information Systems, Engineering, or other technical management discipline, or eight years of experience in a program management or project management position. Management experience involving a complex IT network plus a graduate degree is acceptable.

#### PROGRAM/PROJECT MANAGER

A Minimum of ten years experience in the performance of large or complicated projects that encompass the overall management of Government or commercial technical and management support programs dealing with the disciplines involved in the task, and including financial management, staffing, contract compliance, and client relations. Provides supervisory, technical, and administrative direction for personnel performing on tasks for this program. Responsible for resource management and performance of all tasks on this contract to include analyses, report findings, and deliverables. Develops a project management plan for each contract that identifies project staff, staffing hours, task outlines, milestones, contract deliverables, and due dates. Must have an advanced degree in an accredited graduate program in a recognized business or technical discipline relevant to the contract and ten years of relevant experience; or a Bachelor's Degree and twelve years of relevant experience.

#### PROJECT MANAGER

Requires five years experience in performance of large or complex management projects. Manage programs with difficulty dealing with the staff and client relationships. Responsible for the performance of the tasks related to various projects. Must have an under-graduate degree in management program or five years of relevant experience.

#### PROJECT ADMINISTRATION-ASSISTANT

Requires two years experience in performance of management projects. Manage programs with difficulty dealing with the staff and client relationships. Responsible for the performance of the tasks related to various projects. Under-graduate degree in management program desirable, or two years of relevant experience.

#### PROJECT MANAGER-ASSISTANT

Requires two years experience in performance of large or complex management projects. Manage programs with difficulty dealing with the staff and client relationships. Responsible for the performance of the tasks related to various projects. Under-graduate degree in management program desirable, or two years of relevant experience.

#### PROJECT SCHEDULER/PROGRAM INTEGRATOR

The Project Scheduler/Program Integrator will have three (3) or more years of experience preparing detailed plans or schedules in GANNT, CPM, PERT, or other such networking formats. This person will have advanced training in Microsoft Project and other automated planning applications.

#### PUBLICATIONS TECHNICIAN

Requires two years knowledge and practical experience with the production of technical publications. Must possess the ability of presentation and production. Requires the ability to communicate problems and issues to the client relative to their publications. Effectively communicating requires the ability to communicate technical problems to non-technical personnel. Two years of general office experience is desirable.

#### RESEARCH ASSISTANT – TECHNICAL LIBRARIAN

Must possess a Bachelor's Degree, or equivalent experience that is specialized in the area of researching reference material and documents focused upon a specified subject matter area, to retrieve the associated material, organize it for presentation to higher level individuals or groups. Requires knowledge of general library science and library organization, and familiarization with Government Technical Libraries for researching reference standards, technical manuals, maintenance data lists, and regulations. Must have the proven capability to organize notes and prepare clearly written drafts that present the selected topic matter, including spelling, punctuation, capitalization, and composition. Requires three years of experience.

#### SCIENTIST - SENIOR

Must possess as a minimum a BS degree in engineering, mathematics, physics, computer science, or a similar discipline, and have eight years of experience in engineering, or have a MS degree in one of the appropriate fields of study and four years of related work experience. Must have demonstrated ability to research, analyze, and present factors bearing upon the design or development of a highly complex computer system or network, and the ability to detect and analyze problems encountered in the operation of such a system or network, and develop viable solutions for improved operation. Must also be able to troubleshoot inoperative equipment or systems hardware and software, and the technical documentation, to locate, isolate, and correct discrepancies causing the malfunction. Experience must involve design, development, production or installation of systems, and the evaluation of a systems ability to meet or exceed

stated objectives. A Ph.D. plus two years of specialized experience may be considered qualifying.

#### SCIENTIST - PRINCIPAL

A minimum of a Master's Degree in a science field and a BS in an engineering, science, or related field, or have a minimum of six years of experience working with one or more of appropriate disciplines related to the tasking. Must also be able to demonstrate knowledge by referencing inventions, novel concepts, groundbreaking technology, publications, presentations, and/or successful program leadership.

#### SCIENTIST - CHIEF

Must possess, as a minimum, a Master's Degree in a scientific field and a BS in engineering, science or related field, or have a minimum of eight years experience working with one or more of appropriate disciplines related to the individual tasking, and be able to demonstrate knowledge by referencing inventions, novel concepts, groundbreaking technology, publications, presentations to professional groups, and successful program leadership. Must also possess proven capability to direct and manage a specified program and its staff, achieving success from both technological and budgetary standpoints.

#### SYSTEMS ANALYST - JUNIOR

Two years of relevant experience in programming techniques, operating systems, and platform capabilities. Capable of applying scientific/engineering and mathematical disciplines to support research, investigations, data processing operations and activities, and participation in preparation of project reports and briefings. Assists team members on tasks applying the latest tools and information to the task. Assists in ensuring the results are consistent with task scope and objectives. Assists in developing programs to meet user or market requirements. Assists in writing program documentation and user operations guidelines. Requires a Bachelor of Science Degree from an accredited four-year college in an engineering, scientific, or technical discipline and a minimum of two years of progressively responsible experience; or an Associate's Degree/Technical Certification and two years of relevant experience.

#### SYSTEMS ANALYST

Bachelor's Degree in a computer science or engineering discipline and two years experience, of which one year must have been gained in analysis and design of computer systems, troubleshooting systems and software to isolate and correct problems in the programming or software of the system. Capable of distinguishing between equipment problems and software problems. Proven capability of defining computer systems to meet stated user requirements. Three years of directly related experience may be substituted for the Bachelor's Degree.

#### SYSTEMS ANALYST – MID-LEVEL

Five years of relevant experience in programming techniques, operating systems, and platform capabilities. Serves as team member on tasks applying the latest tools and information to the task. Assists in ensuring the results are consistent with task scope and objectives. Develops programs to meet user or market requirements. Writes program documentation and user operations guidelines. Assists in reviewing technical quality of deliverables and external communications. Requires a Bachelor's Degree from an accredited four-year college in an

engineering, scientific, or technical discipline and a minimum of five years of progressively responsible experience; or an Associate's Degree /Technical Certification and four years of relevant experience.

#### SYSTEMS ANALYST - SENIOR

Must possess a Bachelor's Degree in a field related to computer technology, or have seven years of progressively responsible experience directly involved with Information Technology systems or networks, and have demonstrated knowledge and ability to be the team leader in the design, development and implementation of technical programs or operations. Must have proven capability to monitor operations, detect the need for change, determine the changes needed, and implement them with minimum disruption of the operation, and to analyze proposed new ideas or concepts, evaluating them for feasibility and potential before implementing them. Directs and guides other lower grade personnel in performance of their duties.

#### SYSTEMS ANALYST - PRINCIPAL

Ten years of relevant experience in programming techniques, operating systems, and platform capabilities; also outlining steps required for program development. Serves as principal technical leader on tasks to ensure best technical approach is selected, latest tools and information are applied to the solution, and results are consistent with task scope and objectives. Develops programs to meet user or market requirements. Writes program documentation and user operations guidelines. Assists in reviewing technical quality of deliverables and external communications. Requires an advanced degree from an accredited graduate program in an engineering, scientific, or technical discipline and a minimum of ten years of progressively responsible experience or a Bachelor's Degree and twelve years of relevant experience.

#### SYSTEMS ANALYST - PROJECT MANAGER

Must possess at least a Bachelor's Degree in Computer Science or an engineering discipline, or have six years experience in analysis and design of computer systems, troubleshooting systems and software to isolate and correct problems in the programming or software of the system. Capable of distinguishing between hardware and software problems, and making recommendations as to corrective measures. Proven capability of defining computer systems to meet user requirements. Demonstrated capability of directing/guiding a total project, and its staff to a successful completion from both a technological and budgetary standpoint.

#### SYSTEMS ENGINEER - JUNIOR

Must have a Bachelor's Degree in a scientific or engineering field and a minimum of two years experience in automated information systems design, development, implementation, and verification, with the ability and knowledge necessary to discover, identify, isolate, and correct hardware and software problems in the computer system or network. Proven capability to perform configuration audits to prove that hardware and software conforms to design specifications. A graduate degree may be substituted for one year of experience. Technical Certification with relevant experience may be substituted for degree.

#### SYSTEMS ENGINEER - ASSOCIATE

Two years of relevant experience in systems analysis, design, programming, and methods and business information planning. Assists team member in identifying and implementing

information management technology. Assists in identifying hardware and software requirements consistent with specific project criteria, analyzing alternatives and cost justifications, coordinating efforts with other contractors; and implementing planning, prototyping, training, and ongoing support. Applies scientific/engineering and mathematical disciplines to support research, investigations, data processing operations and activities, and participating in preparation of project reports and briefings. Requires a Bachelor's Degree in Computer Science, Information Systems, Engineering, Business or other related discipline and two years of relevant experience in systems analysis, design, programming, and methods and business information planning; or an Associate's Degree/Technical Certification and four years of relevant experience.

### SYSTEMS ENGINEER

Five years of relevant experience in systems analysis, design, programming, and methods and business information planning. Functions as an investigator in identifying and implementing information management technology. Identifies hardware and software requirements consistent with specific project criteria; analyzes alternatives and cost justifications; coordinates efforts with other contractors; and implements planning, prototyping, training, and ongoing support. Requires a Bachelor's Degree in Computer Science, Information Systems, Engineering, Business or other related discipline and five years of relevant experience; or an Associate's Degree/Technical Certification and seven years of relevant experience.

### SYSTEMS ENGINEER – MID-LEVEL

Ten years of relevant experience in systems analysis, design, and programming, and computer platforms. Acts as project team leader in the design, development, implementation, and maintenance of large, complex management information and business systems. Coordinates and instructs analysts assigned to project. Prepares feasibility studies of potential systems and configurations. Prepares complex specifications. Prepares time and cost estimates for completing projects. Leads post-implementation analyses. Requires a Master's Degree in Computer Science, Information Systems, or other related discipline and ten years of relevant experience in systems analysis, design, programming, and computer platforms; or a Bachelor's Degree and twelve years of relevant experience.

### SYSTEMS ENGINEER – SENIOR

Ten years of relevant experience in systems analysis, design, and programming, and methods and business information planning. Functions as a principal investigator in identifying and implementing information management technology. Identifies hardware and software requirements consistent with specific project criteria: analyzes alternatives and cost justifications: coordinates efforts with other contractors: and implements planning, prototyping, training, and ongoing support. Requires an advanced degree in an accredited graduate program in Computer Science, Information Systems Engineering, Business, or other related discipline and ten years of relevant experience in systems analysis, design, programming, and computer platforms; or a Bachelor's Degree and twelve years of relevant experience.

### SYSTEMS ENGINEER - PRINCIPAL

Fifteen years of relevant experience in systems analysis, design programming, and methods and business information planning. Functions as the technical leader in identifying and implementing information management technology. Identifies hardware and software



requirements consistent with specific project criteria; analyzes alternatives and cost justifications; coordinates efforts with other contractors; and implements planning, training, and ongoing support. Requires MS degree in Computer Science, Information Systems, Engineering, Business, or other related discipline and ten years of experience; or an advanced degree from an accredited graduate program and fifteen years of relevant experience.

#### TD&TS CELL PROJECT LEAD

Ten years experience managing training and training development. Minimum Two years experience in computer based training. Two years experience training management. Masters Degree in Education, Instructional Systems Development, Business, or related field. Working knowledge of TRADOC 350-20. Analyzes training requirements. Develops and tracks production schedules. Performs secondary duties as an Instructional Systems Developer. Ensures quality control standards are met. Directs the daily activity of the TD&TS personnel. Coordinates efforts with designated personnel. Submits support requests necessary for lesson development. Coordinates taskings and assigned efforts with the supported unit. Manages the integration of TD&TS products into existing training. Evaluates new equipment training requirements.

#### TECH-ACCOUNTANT ASSISTANT I

Requires five years experience in performing accounting related tasks and contract data entry. Must have the experience in automated financial and related database systems. Desirable experience required in tracking large volumes of commitment in appropriation accounting. AA degree in accounting or related field may substitute for one year of related experience.

#### TECH-ACCOUNTING ASSISTANT II

Performs the closing of the accounting period and analysis of operations. Produces the accounting period financial statements. Assists in the accounting period financial review and presentation. Reviews accounts receivable and accounts payable performance. Assists in all aspects of the accounting operation and administration. Performs the timekeeping function and project control. Interacts with senior management, peers and co-workers concerning areas of responsibility. Must have a minimum of 24 hours of accounting education. Requires at least 5 years of experience in a related accounting and/or financial management field.

#### TECH-ACCOUNTING MANAGER

Responsible for accounting period closing and analysis of operations. Performs accounting period financial review and presentation. Oversees accounts receivable and accounts payable performance. Review, supervise and develop staff of financial professionals which include operations and administration. Oversees accounting analysts and technicians, timekeeping functions and project control. Interacts with senior management, peers and co-workers in a collaborative and consultative manner concerning areas of responsibility. Strong leadership, supervisory, and oral and written communication skills are required to deal with diverse internal and external customer base. Requires at least 10 years of experience in a progressively more responsible role within the Finance/Accounting functional field. Bachelors Degree in Accounting or Business Management/Administration with a minimum of 24 hours of accounting.

#### TECH-ADMINISTRATIVE SPECIALIST I

Must possess minimum of high school diploma or G.E.D. and a minimum of one year of experience in a secretarial or clerical support position. Must be able to type 40 words per minute, and a comprehensive knowledge of punctuation, spelling, capitalization, abbreviations, compounding and spacing. Word Processing experience is essential.

#### TECH-ADMINISTRATIVE SPECIALIST II

Must possess a minimum of a high school diploma, or G.E.D., and two years of experience in typing assorted documents, including formal and informal correspondence, form letters, pre-printed forms, and various other records. Must be able to type correctly 40 words per minute, minimum, and demonstrate working knowledge of correspondence procedures, spelling, punctuation, capitalization, and composition such that smooth and final documents are produced from notes, verbal discussions, or the need to convey a message. Associate Degree in Business Administration or related Office Science may substitute for the one year of experience.

#### TECH-ADMINISTRATIVE SPECIALIST III

Must possess three years of general office/clerical experience as a member of the office staff, learning respective assignments, interaction and overlap of functions to ensure that in crises situations all required functions are performed. One year of specialized experience involving directing or supervising administrative functions in an environment of several individuals to accomplish mission objectives are required. A Bachelor's Degree may be substituted for the experience.

#### TECH-ADMINISTRATIVE SPECIALIST IV

Must have minimum of four years of general office/administrative experience involving various office functions, and one year of specialized experience in which the incumbent is the only administrative person supporting technical or business functions in a complex environment. Must be proficient in word processing and general administrative matters, and preferably knowledgeable of other automated administrative processes, such as spreadsheets, graphics, and desktop publishing. A Bachelor's Degree in Business Administration, or similar, may be substituted for the three years of general office experience.

#### TECH-ADMINISTRATIVE SPECIALIST V

Must possess five years of specialized experience in supervising clerical or office staff in an office environment, plus two years of general clerical or office experience. Must be familiar with office procedures and processes, and be able to apply that experience to an automated environment in which the specialist may be the sole support. A Bachelor's degree may be substituted for two years of general experience, or a graduate degree may be substituted for the general and one year of specialized experience. Must have the demonstrated capability to organize, staff, and manage an office scenario.

#### TECH-ADMINISTRATIVE SPECIALIST -SENIOR

Must possess seven years of specialized experience in supervising clerical or office staff in an office environment, plus two years of general clerical or office experience. Must be familiar with office procedures and processes, and be able to apply that experience to an automated environment in which the specialist may be the sole support. A Bachelor's degree may be substituted for two years of general experience, or a graduate degree may be substituted for the

general and one year of specialized experience. Must have the demonstrated capability to organize, staff, and manage an office scenario.

#### TECH-BUDGET ASSISTANT I

The Budget Assistant will have minimal of one year business experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Schooling in accounting or related field may substitute for experience.

#### TECH-BUDGET ASSISTANT II

The Budget Assistant will have three years of experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Knowledge of Government budget, contracting, and appropriation practice highly desirable. Technical School Diploma or AA/AS in accounting or related field may substitute for one (1) of experience.

#### TECH-BUDGET ASSISTANT III

The Budget Assistant will have five years of experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Should be experienced in tracking large volume of commitments in multiple Federal Appropriation Accounts. Technical School Diploma or AA/AS in accounting or related field may substitute for one (1) of experience.

#### TECH-BUDGET ASSISTANT IV

The Budget Assistant will have seven years of experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Knowledge of Government budget, contracting, and appropriation practice highly desirable. Should be experienced in tracking large volume of commitments in multiple Federal Appropriation Accounts. Technical School Diploma or AA/AS in accounting or related field may substitute for one (1) of experience.

#### TECH-FINANCIAL ANALYST

The Financial Analyst will have five years of experience in the fields of financial management financial analysis, and accounting, as well as seven (7) or more years experience with sophisticated automated cost accounting systems. Knowledge of Government accounting and auditing procedures and practices, including those of GAO, OMB, Department of the Treasury, DCAA, DFAS, and others, highly desirable. Experience tracking and managing large volumes of unliquidated obligations, negative unliquidated obligations, and outstanding commitments in multiple Federal Appropriation Accounts essential. A BA/BS degree in finance, economics, business, information systems, or a related field may substitute for two (2) years of experience.

#### TECH-FINANCIAL ANALYST-SENIOR

Requires a minimum of eight years of experience in the field of financial management financial analysis, and accounting, as well as some experience with sophisticated automated cost accounting systems. Requires a through understanding of Government accounting and auditing procedures and practices, including those of GAO, OMB, Department or the Treasury, DCAA, DFAS, and others. Experience in tracking and managing large volumes of unliquidated

obligations, negative unliquidated obligations, and outstanding commitments in multiple Federal Appropriation Accounts is essential. An undergraduate degree in finance, economics, business, information systems, or related field may be substituted for three (3) years of experience.

#### TECH-FINANCIAL MANAGER - JUNIOR

Requires an AA degree in business or financial field and three years experience. Performs review and analysis of program budget execution. Identifies resources required to support program objectives. Coordinates resource management functions of manpower, funding, equipment and facilities. Provides assistance to functional Program Managers in their budget estimates and budget requests and supporting justification. Identifies and corrects imbalances among program functional managers. Reviews financial policy to conform to organizational policy. Prepares financial guidance and policy to subordinate organizations on budget formulation and resource submissions. Monitors program performance, measurable workloads, potential savings and other potential financial impacts. Performs corporate or independent studies involving manpower and funding issues. Assists in preparing and providing additional information and justification in programmed resource requirements involving multi-year programs, budgetary forecasts, financial estimates and financial requirements. Minimum experience in resource and financial management with working knowledge of programming and budgeting policies, processes, and procedures, and regulatory and statutory requirements. Financial management education may be substituted for experience.

#### TECH-FINANCIAL MANAGER – MID-LEVEL

Requires a BA degree in business or financial field and five years experience. Performs review and analysis of program budget execution. Identifies resources required to support program objectives. Coordinates resource management functions of manpower, funding, equipment and facilities. Provides assistance to functional Program Managers in their budget estimates and budget requests and supporting justification. Identifies and corrects imbalances among program functional managers. Reviews financial policy to conform to organizational policy. Prepares financial guidance and policy to subordinate organizations on budget formulation and resource submissions. Monitors program performance, measurable workloads, potential savings and other potential financial impacts. Performs corporate or independent studies involving manpower and funding issues. Assists in preparing and providing additional information and justification in programmed resource requirements involving multi-year programs, budgetary forecasts, financial estimates and financial requirements. Requires a minimum of five years of experience in resource and financial management. Good knowledge of programming and budgeting policies, processes, and procedures, and regulatory and statutory requirements. Desirable financial education and certifications or comparable experience in a related field of financial management.

#### TECH-FINANCIAL MANAGER - SENIOR

Requires a BA degree in business or financial field and seven years experience. Performs review and analysis of program budget execution. Identifies resources required to support program objectives. Coordinates resource management functions of manpower, funding, equipment and facilities. Provides assistance to functional Program Managers in their budget estimates and budget requests and supporting justification. Identifies and corrects imbalances among program functional managers. Reviews financial policy to conform to organizational policy. Prepares

financial guidance and policy to subordinate organizations on budget formulation and resource submissions. Monitors program performance, measurable workloads, potential savings and other potential financial impacts. Performs corporate or independent studies involving manpower and funding issues. Assists in preparing and providing additional information and justification in programmed resource requirements involving multi-year programs, budgetary forecasts, financial estimates and financial requirements. Requires a minimum of ten years of experience in resource and financial management. Comprehensive knowledge of programming and budgeting policies, processes, and procedures, and regulatory and statutory requirements. Financial education and/or certifications is highly desirable, or equivalent BA degree in a related field.

#### TECH-CIVILIAN FLIGHT CREW INSTRUCTOR

Required minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Provides mission readiness training to crew chiefs and maintainers. Requires experience as a Special Operations Mission Flight Instructor, and Standardization Instructor. Provides independent training to the above. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS.

#### TECH-FIXED WING PILOT

Qualified in the fixed wing aircraft. Successful Completion of Approved Instructor Pilot Multi-Engine Fixed Wing Aircraft Course. Current FAA Commercial Pilot Certificate, Instrument Rated appropriate to types of A/C flown per AR 95-20. Minimum 2500 hours of flight time total. Minimum 500 hours flight time in types of A/C to be flown. Minimum of 100 hours of actual weather flying time. Responsible for transportation to authorized passengers and their personal baggage to/from specified locations using government-furnished or commercial aircraft.

#### TECH-MH-47D INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47D flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation... Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-47D mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative. Also, responsible for administering the MH-47D flight training program at Hunter Army Airfield, GA

#### TECH-MH-47E INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing

aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-47E mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH-MH-60K INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-60K mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH-MH-6C INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-6C pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required, to include aircraft systems ground instructor for the MH-6C. Responds to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative. Serves as the MH-6C Civilian Mission Flight Instructor Section Leader, solely responsible for administering the MH-6C flight training program

#### TECH-A/MH-6J INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP

in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH-A/MH-6/212 INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Requires also Basic Mission Qualification and proficiency certification of all MH-60L mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH-CMSI MH-60K INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Operates the Simulator Instructor Operator's Station and instructs in the MH-60K Special Operations Aviation Combat Mission Simulator, aviator qualification course, systems training, special mission training, continuation training, and all training tasks as required. Develops lesson plans, programs of instruction, and mission training scenarios. Prepares aircrews to operate new/modified special operations unique equipment and systems provided by material developers. Verifies installation and teaching Simulator Software updates. Pre-briefs and de-briefs students as to their performance in the simulator. Conducts aircraft specific academics. Limited flight status if so designated by the GFR. Responds to additional taskings that will not interfere with mission orientation requirements or as directed by the GFR.

#### TECH-MH-60L INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot

(IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation.. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-60L mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipments. Instructs classes when required. Responds to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH-MISSION SIMULATOR INSTRUCTOR

Responsible for ensuring air-crew competencies utilizing simulation devices including the Combat Mission Simulators for the MH-60, MH-47, and A/MH series of aircraft. This includes the conduct of simulator flight training, conduct of aircraft specific academic training, operation of the Simulator Instructor/Operator's Station, verifying installation and teaching of Simulator Software updates, preparing scenarios for use in simulators, and pre-briefing and de-briefing students as to their performance in the simulator, depending on qualifications. Simulator Instructors may be required to perform in limited flight status.

#### TECH A/MH-6 PI (LIMITED FLIGHT) INSTRUCTOR

Requires three years in rated platform instruction. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Limited flight is required. Requires an undergraduate degree in a technical related field, or substitution of three years of experience. Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH AH/MH-6 (LIMITED FLIGHT) INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP



in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative. Limited flight is required.

#### TECH-A/MH-6/212 INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Requires also Basic Mission Qualification and proficiency certification of all MH-60L mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

#### TECH-GRANT SPECIALIST – LEVEL III

Requires three years experience (One year education may substitute for one year experience and other general experience may be substituted for one half of this requirement). Provide specialized support for specific areas of work necessary for data entry, □document processing and control, □help desk support; □and verification & validation of the processing information system. Provide direct technical or administrative support to the services required to support other associated efforts and implement and manage program changes required to ensure efficiency and success of other associated efforts.

#### TECH-GRANT SPECIALIST – LEVEL II

Requires two years experience (One year education may substitute for one year experience and other general experience may be substituted for one half of this requirement). Provide specialized support for specific areas of work necessary for data entry, □document processing and control, □help desk support; □and verification & validation of the processing information system. Provide direct technical or administrative support to the services required to support other associated efforts and implement and manage program changes required to ensure efficiency and success of other associated efforts.

#### TECH-LOADMASTER – LOG-SUPPORT – LOADMASTER PRINCIPAL

Requires eighteen years experience (One year education may substitute for one year experience and other general experience may be substituted for one half of this requirement). Provides support for reviewing, scheduling, monitoring and loading-out transport aircraft in support of

deployments to both CONUS and OCONUS locations using a variety of manual and automated such as forklifts, materials, personal computers and automated reports and processes from automated IT systems. Reviews and evaluates the automated and manual processes of the mission and recommends, implements and maintains innovative IT technology solutions to the functional processes. This position requires a thorough understanding of computerized systems and their operation and maintenance in order to provide innovative presentation of technology and production capabilities for transporting materials. Designs and implements discipline-specific plans for complex logistics operations, business or process models; verifies, validates, and support the projects or tasks which involve constant status or process oversight; ensure completion of programs, projects or tasks within estimated time frames and budget constraints; ensure the quality of the program, project or task deliverable meets the established standards or metrics; brief and lead process teams; ensure the quality of the program, project or task deliverable meets the established standards or metrics.

#### TECH-LOADMASTER – LOG-SUPPORT – LOADMASTER PRINCIPAL

Requires fifteen years experience (One year education may substitute for one year experience and other general experience may be substituted for one half of this requirement). Provides support for reviewing, scheduling, monitoring and loading-out transport aircraft in support of deployments to both CONUS and OCONUS locations using a variety of manual and automated such as forklifts, materials, personal computers and automated reports and processes from automated IT systems. Reviews and evaluates the automated and manual processes of the mission and recommends, implements and maintains innovative IT technology solutions to the functional processes. This position requires a thorough understanding of computerized systems and their operation and maintenance in order to provide innovative presentation of technology and production capabilities for transporting materials. Designs and implements discipline-specific plans for complex logistics operations, business or process models; verifies, validates, and support the projects or tasks which involve constant status or process oversight; ensure completion of programs, projects or tasks within estimated time frames and budget constraints; ensure the quality of the program, project or task deliverable meets the established standards or metrics; brief and lead process teams; ensure the quality of the program, project or task deliverable meets the established standards or metrics.

#### TECH-PROGRAM ANALYST – PRINCIPAL

Requires twenty years experience (One year education may substitute for one year experience). Plans, directs, and coordinates activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Ensures that the quality of the program, project or task deliverable meets the established standards or metrics. Provides leadership, guidance, and management to Project Managers and Task Order Leads. Possesses ability to interface directly with government designated representatives. Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL VII

Requires eighteen years experience (One year education may substitute for one year experience). Plans, directs, and coordinates activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Ensures that the quality of the program, project or task deliverable meets the established standards or metrics. Provides leadership, guidance, and management to Project Managers and Task Order Leads. Possesses ability to interface directly with government designated representatives. Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL VI

Requires fifteen years experience (One year education may substitute for one year experience). Plans, directs, and coordinates activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Ensures that the quality of the program, project or task deliverable meets the established standards or metrics. Provides leadership, guidance, and management to Project Managers and Task Order Leads. Possesses ability to interface directly with government designated representatives. Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL V

Requires twelve years experience (One year education may substitute for one year experience). Plans, directs, and coordinates activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Ensures that the quality of the program, project or task deliverable meets the established standards or metrics. Provides leadership, guidance, and management to Project Managers and Task Order Leads. Possesses ability to interface directly with government designated representatives. Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL IV

Requires ten years experience (One year education may substitute for one year experience). Plans, directs, and coordinates activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Ensures that the quality of the program, project or task deliverable meets the established standards or metrics. Provides leadership, guidance, and management to Project Managers and Task Order Leads. Possesses ability to interface directly with government designated representatives.

Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL III

Requires eight years experience (One year education may substitute for one year experience). Plans, directs, and coordinates activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Ensures that the quality of the program, project or task deliverable meets the established standards or metrics. Provides leadership, guidance, and management to Project Managers and Task Order Leads. Possesses ability to interface directly with government designated representatives. Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL II

Requires five years experience (One year education may substitute for one year experience). Assists in planning, directing, and coordinating activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Monitors the quality of the program, project or task deliverable meets the established standards or metrics. Receives guidance, and management direction from Project Managers and Task Order Leads. Limited ability to interface directly with government designated representatives. Awareness of the program acquisition life cycle process. Awareness of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-PROGRAM ANALYST – LEVEL I

Requires three years experience (One year education may substitute for one year experience). Assists in planning, directing, and coordinating activities of designated contracts to ensure goals or objectives of contracts are accomplished within prescribed time frame and funding parameters by performing duties personally or through subordinate Project Managers and Task Order Leads. Monitors the quality of the program, project or task deliverable meets the established standards or metrics. Receives guidance, and management direction from Project Managers and Task Order Leads. Limited ability to interface directly with government designated representatives. Awareness of the program acquisition life cycle process. Awareness of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production.

#### TECH-RATED PLATFORM INSTRUCTOR

Requires three years in rated platform instructions. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Requires an undergraduate degree in a technical related field, or substitution of three years of experience.

#### TECH-NON-RATED PLATFORM INSTRUCTOR

Requires three years in non-rated platform instructions. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Requires an undergraduate degree in a technical related field, or substitution of three years of experience.

#### TECH-PERSONNEL ADMINISTRATION MANAGER

The Personnel Administration Manager will have at least five (5) years of experience in Federal, military, or civilian human resources administration. This individual will have a thorough knowledge of all aspects of career development and professional development; processing of personnel actions; preparing statistical reports; as required, performing Passport Agent duties; monitoring special pay programs; and managing award, performance evaluation, and promotion programs. A BA/BS in business or related field may substitute for two (2) years of experience.

#### TECH-SUBJECT MATTER EXPERT – SME PRINCIPAL

Recognized expert who is a highly skilled individual who has specialized logistics, and/or technological expertise in the specific functional tasks required for performance in an individual task order. Such individual should possess unique capability or experience not available under basic labor categories. Individual should be a recognized expert who has demonstrated industry and public service leadership in the applicable work area. Lead and provide technical direction on discipline-related projects; provide guidance and direction for accomplishment of multiple, complex and interrelated projects; design and implement programs, projects or tasks; lead/manage multi-task projects of high complexity while providing primary interface with client management personnel regarding strategic issues; ensure completion of programs, projects or tasks within estimated time frames and budget constraints; coordinate with all parties to tasks; review work products for completeness, and adherence to customer requirements; brief and lead strategic level client meetings.

#### REQUIRED QUALIFICATIONS

Requires minimum twenty (20) years total work experience (One year education may substitute for one year work experience).

Requires a Masters Degree in a technical field.

Requires minimum twelve (12) years DoD experience working directly in or with the Military Services, Defense Agencies, or working directly on or with DoD projects.

Top Secret Security Clearance required.

#### DESIRED QUALIFICATIONS

Five (5) years experience working with the U.S. Army or U.S. Army projects.

#### TECH-SUBJECT MATTER EXPERT – SME SENIOR

Recognized expert who is a highly skilled individual possessing specialized logistics and/or technological expertise in the specific functional tasks required for performance in an individual task order. Possess unique capability or expertise required to perform analysis and assessments

for strategic, operational, and tactical programs. Expertise includes conducting training, planning, and execution of tactical missions that are in direct response to asymmetric threats. Strong understanding of military operational needs and joint task force initiatives to rapidly accommodate and support the war fighters and end users. Lead and/or manage high complex multi-task projects while providing primary interface with client management personnel. Excellence in networking with military Services and other defense agencies to develop long-term relationship to meet interagency goals and mission requirements. Extensive experience in policy and procedure development and implementation.

#### **REQUIRED QUALIFICATIONS**

Requires minimum twelve (12) years total work experience (One year education may be substituted for one year work experience—additive to experience).

Minimum Bachelors Degree in a technical field.

Requires minimum eight (8) years DoD experience working directly in or with the Military Services, Defense Agencies, or working directly on or with DoD projects.

#### **DESIRED QUALIFICATIONS**

Five (5) years experience working with the U.S. Army or U.S. Army projects.

Masters Degree in a technical field

Secret Security Clearance.

#### **TECH-SUBJECT MATTER EXPERT – SME MID-LEVEL**

Recognized expert who is a highly skilled individual possessing specialized logistics and/or technological expertise in the specific functional tasks required for performance in an individual task order. Possess unique capability or expertise required to perform analysis and assessments for strategic, operational, and tactical programs. Expertise includes conducting training, planning, and execution of tactical missions that are in direct response to asymmetric threats. Strong understanding of military operational needs and joint task force initiatives to rapidly accommodate and support the war fighters and end users. Lead and/or manage high complex multi-task projects while providing primary interface with client management personnel. Excellence in networking with military Services and other defense agencies to develop long-term relationship to meet interagency goals and mission requirements. Extensive experience in policy and procedure development and implementation.

#### **REQUIRED QUALIFICATIONS**

Requires minimum eight (8) years total work experience (One year education may be substituted for one year work experience—additive to experience).

Minimum Bachelors Degree in a technical field (One year of experience may be substituted for one year of education)

Requires minimum five (5) years DoD experience working directly in or with the Military Services, Defense Agencies, or working directly on or with DoD projects.

#### **DESIRED QUALIFICATIONS**

Three (3) years experience working with the U.S. Army or U.S. Army projects.

Secret Security Clearance.

#### **TECH-SUBJECT MATTER EXPERT – SME JUNIOR**

Highly skilled individual possessing specialized logistics and/or technological expertise in the specific functional tasks required for performance in an individual task order. Possess unique capability or expertise required to perform analysis and assessments for strategic, operational, and

tactical programs. Expertise includes conducting training, planning, and execution of tactical missions that are in direct response to asymmetric threats. Strong understanding of military operational needs and joint task force initiatives to rapidly accommodate and support the war fighters and end users. Assist a higher level SME with high complex multi-task projects while providing primary interface with client management personnel. Assist in networking with military Services and other defense agencies to develop long-term relationship to meet interagency goals and mission requirements. Assist in policy and procedure development and implementation.

#### **REQUIRED QUALIFICATIONS**

Requires minimum five (5) years total work experience (One year education may be substituted for one year work experience—additive to experience).

Minimum Bachelors Degree in a technical field (One year of experience may be substituted for one year of education)

Requires minimum three (3) years DoD experience working directly in or with the Military Services, Defense Agencies, or working directly on or with DoD projects.

#### **DESIRED QUALIFICATIONS**

Two (2) years experience working with the U.S. Army or U.S. Army projects.

Secret Security Clearance.

#### **TECHNICAL EDITOR**

Must possess a Bachelor's Degree in a business, management, or engineering field plus three years of specialized experience related to preparing for publication technical articles, point papers, concept documents in a technical field, or editing and correcting technical manuals or documentation regarding scientific or technical matters. Must possess the ability to prepare clear and concise written articles, or to determine corrective measures necessary for existing documentation. Technical Certification with relevant experience may be substituted for degree.

#### **TECHNICAL STRUCTURE MODERNIZATION ANALYST-MID-LEVEL**

Requires BA degree in related field or two years experience. Provides management, development/modernization, and structure analyses and technical support services for short term work on Objective Force and long term work will be on Force Structure and Modernization analysis, programming and execution actions in support of Objective Force growth initiatives. Research, analyze, evaluate and make recommendations to the Regiment Staff on policies, procedures and guidelines on the information technology, acquisition, documentation and fielding of equipment in consonance with command guidance. Exercises discretion and judgment in determining whether to broaden or narrow the scope of fielding issues. Reviews and analyzes and staffs material fielding plans to ensure new equipment training is provided. Effectiveness of work performed impacts on the combat readiness and integration of the command with other SOF units, improved cost savings for the sustainment of new equipment and the efficiency with which equipment is acquired and retrograded.

#### **TECHNICAL STRUCTURE MODERNIZATION ANALYST-SENIOR-LEVEL**

Requires BA degree in related field or six years experience. Provides management, development/modernization, and structure analyses and technical support services for short term work on Objective Force and long term work will be on Force Structure and Modernization analysis, programming and execution actions in support of Objective Force growth initiatives.

Research, analyze, evaluate and make recommendations to the Regiment Staff on policies, procedures and guidelines on the information technology, acquisition, documentation and fielding of equipment in consonance with command guidance. Exercises discretion and judgment in determining whether to broaden or narrow the scope of fielding issues. Reviews and analyzes and staffs material fielding plans to ensure new equipment training is provided. Effectiveness of work performed impacts on the combat readiness and integration of the command with other SOF units, improved cost savings for the sustainment of new equipment and the efficiency with which equipment is acquired and retrograded.

#### TECHNICAL WRITER

Bachelor of Arts Degree with a background in Language Arts is required, or three years of technical writing experience. Must possess the ability to write technical manuals and documentation on complex hardware and software, and to write in a clear and concise manner, and such that documentation presented is easily readable and understandable by technical personnel. Technical Certification with relevant experience may be substituted for degree.

#### TECHNICAL SUPPORT SPECIALIST

Requires one year experience and must have gained from education and experience the technical knowledge to support the various specialized functions associated with information systems design, development, installation and operation, with the demonstrated knowledge and ability to order and pre-position equipment and installation materials, ensure proper configuration and nomenclature of the specified equipment, and the conformance of materials to the applicable specifications or standards. Must have the knowledge and ability to review technical specifications, engineering drawings, job material lists, and equipment manuals to provide the needed equipment or material at the proper time to facilitate a timely operation or task completion.

#### TECHNOLOGY & CAPABILITIES TECHNICAL ANALYST

Requires AA/AS Degree or four years aviation related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with the development and refinement of all documentation related to the Joint Capabilities Integration and Development System. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon research, analysis, participation and evaluation of programmatic matters pertaining to systems evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support as required, in the areas of Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, Helicopter Armament Systems, Systems Integration architecture, and Science & Technology. Participate in or conduct assessments of unit level, current and projected capabilities.

#### TECHNOLOGY & CAPABILITIES TECHNICAL ANALYST - SENIOR

Requires BA/BS Degree or six years aviation related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with the development and refinement of all documentation related to the Joint



Capabilities Integration and Development System. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon research, analysis, participation and evaluation of programmatic matters pertaining to systems evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support as required, in the areas of Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, Helicopter Armament Systems, Systems Integration architecture, and Science & Technology. Participate in or conduct assessments of unit level, current and projected capabilities. As required, conduct and document a System Safety and Risk Analysis, which will support training and mission operations involving the use of new equipment items and aircraft modifications.

#### TECHNOLOGY & CAPABILITIES TECHNICAL ANALYST - PRINCIPAL

Requires BA/BS Degree and six years aviation related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with the development and refinement of all documentation related to the Joint Capabilities Integration and Development System. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon research, analysis, participation and evaluation of programmatic matters pertaining to systems evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support as required, in the areas of Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, Helicopter Armament Systems, Systems Integration architecture, and Science & Technology. Participate in or conduct assessments of unit level, current and projected capabilities. As required, conduct and document a System Safety and Risk Analysis, which will support training and mission operations involving the use of new equipment items and aircraft modifications.

#### TECHNOLOGY SECURITY ADMINISTRATOR

Performs IT personnel, physical, document control, COMSEC and Information security. Individual must possess a strong background in multiple security disciplines and understand the implementation of security concepts, practices and procedures in daily IT operations. Must also have a thorough knowledge of the National Industrial Security Program (NISPOM) and Director of Intelligence Directives (DCIDs) and the ability to apply the requirements to IT operational requirements. In particular classified document control, closed area procedures, security education and training, NISPOM Chapter 8 Information Systems (IS) procedures, Standard Practices and Procedures (SPP) preparation and Communications Security (COMSEC). Familiarity with Defense Security Services (DSS) clearance processing procedures. Minimum 5 years of progressive experience in information technology operational security experience is required. Subject to a government security investigation and must meet eligibility requirements for access to classified information.

#### TRAINER/INSTRUCTOR

Possess a Bachelor's Degree in education or similar field, or equivalent background gained by three or more years in training and instructing technical courses in either a formal military setting or in a vocational school, with the proven capability to use and follow prescribed curricula and subject matter related to the computer field. Ability to use audio-visual aids in enhancing the course of instruction, and successfully producing trained student-graduates. Technical Certification with relevant experience may be substituted for degree.

#### TRAINING SPECIALIST

Minimum of a Bachelor's Degree in the training and/or human sciences field, plus two years experience, or have five years directly related experience, in course of instruction development. Must be able to prepare course and training objectives, outlines, instructions and student guides, and be able to perform training operations involving audio-visual aids. Possess the ability to provide training for instructors and students in new topical areas. Technical Certification with relevant experience may be substituted for degree.

#### TELECOM INTEGRATION SPECIALIST

Must possess a Bachelor's Degree in computer science or engineering or eight years experience directly involved with information systems/networks. Must have knowledge of a broad range of IT hardware, software, and networking components, and the demonstrated expertise necessary to select and integrate compatible equipment into development of an information processing operation or center. Must also be able to analyze discrepancies or incompatibilities in equipment or system integration, and take, or recommend, corrective action.

#### TELECOMMUNICATIONS ENGINEER

Must possess a Bachelor's Degree or equivalent experience in Electrical Engineering or in a related formal computer sciences discipline, or have at least three years of related working experience. Experienced in the planning, designing, development, testing and analysis of all types of communications systems. Qualified in the conceptual, development, installation, implementation, operation, and maintenance of communications software/protocols as applicable to the individual tasking. Also communications transmission technology using communication-computer standards recognized by IEEE, ISO, CCITT, NIST, and MIL-STDs as applicable to the individual tasking.

#### TELECOMMUNICATIONS ENGINEER – MID-LEVEL

Must possess a Bachelor's Degree in Electrical Engineering or in a related formal computer sciences or communications discipline, or have at least five years of related working experience. Experienced in the planning, designing, development, testing and analysis of all types of communications systems. Qualified in conceptual, development and acquisition processes and the pertinent Military Standards. Requires knowledge and experience in installation, implementation, operation and maintenance of communications software/protocols. Also, communication transmission technology using broadband, and baseband fiber optic, twisted pair, satellite, T1-T3 lines, PBXs and ISDN, and communication-computer standards recognized by IEEE, ISO, CCITT, NIST, and MIL-STDs as applicable to the individual tasking.

#### TELECOMMUNICATIONS ENGINEER – SENIOR

Must possess a BS degree in electrical engineering from an accredited college or university, and ten years work experience in on or more of the following: circuit design/analysis, system configuration development and design, overseeing the installation or implementation of a designed layout, or the design/development of a network of computer equipment that meets stated requirements.

#### TELECONFERENCING ENGINEER

Bachelor's Degree in Information Systems Engineering or in a related formal telecommunications discipline, or have five years directly related experience, with the knowledge and abilities of a video teleconferencing (VTC) information systems engineer. Must also have demonstrated proficiency in modern techniques with telecommunications analysis and design of video teleconferencing information systems. Requires knowledge, expertise, and experience with planning, designing, and implementing video teleconferencing session, and a knowledge of telecommunications transmission technology. Technical Certification with relevant experience may be substituted for degree.

#### TROUBLE SHOOTER

Bachelor's Degree in Engineering or Management Sciences plus three years experience with a strong background in drawing procedures, management, and change control, or six years of directly related experience, plus a working knowledge of the transition process from engineering design to full scale hardware production, with two years of experience involving configuration management, preferably, relative to the acquisition process. Ten years of directly related experience may be substituted for the Bachelor's degree.

#### VIDEO/AUDIO COMPUTER/TECHNICAL ENGINEER

Bachelor's degree or equivalent certification in technical graphic design or video/film production. Completion of at least 2 years college related to graphic design or video/film production and a minimum of 5 years of progressively responsible work experience in the field of audio/video engineering may be substituted. Proficiency using software programs including Photoshop, Premiere, After Effects, Authorware, Dreamweaver, Flash and Sound Forge. Also requires knowledge of computer based training, multimedia strategies for interactive training programs, audio engineering, video production, lighting techniques, DV and film camera operation, video production techniques, non-linear post production editing, production deployment procedures.

#### VIDEO/TELECOMMUNICATION (V/T) SPECIALIST - JUNIOR

Requires one year of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or three years substitute experience.

#### VIDEO/TELECOMMUNICATION SPECIALIST - SENIOR

Requires five years of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis

of all types of telecommunications problems. Requires a BS in a technical field, or eight years substitute experience.

#### VIDEO OPERATIONS CENTER SPECIALIST

Requires two year of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or two years substitute experience.

#### VIDEO OPERATIONS CENTER SPECIALIST - SENIOR

Requires seven years of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or seven years substitute experience.

#### WEBMASTER

Experienced in Web page design and development using such products such as FrontPage, or Home site. Also requires functional and technical knowledge and three years experience in programming in HTML and/or XML. Must have ability to create and manipulate graphics to be used in web pages using graphics packages such as Photoshop, Paint Shop Pro. Responsible for completing client work in accordance with established plans and quality standards. Ability to directly manipulate source code in a text editor. Must have technical education and certifications, or equivalent BS degree in a related field, or five years of experience in a related field.

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED  
PRICE LIST FOR LMT SIN 132-50  
SERVICE ITEM NUMBER 132-50 TRAINING SERVICES FOR IT**

**Lanmark Technology Inc.**

**GENERAL SERVICES ADMINISTRATION  
PRICE LIST  
SERVICE ITEM NUMBER 132-50 TRAINING SERVICES FOR IT  
GSA SCHEDULE CONTRACT NUMBER GS-35-F-0827M  
(Includes IFF of .75%)**

<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
A/MH-6 PI (Limited Flight Instructor)	88.32	88.32	88.32	88.32	88.32	88.32
A/V Tech Combo	48.08	48.08	48.08	48.08	48.08	48.08
AH/MH-6 (Limited Flight Instructor)	84.65	84.65	84.65	84.65	84.65	84.65
MH-47E (Limited Flight Instructor)	84.65	84.65	84.65	84.65	84.65	84.65
MH-47K (Limited Flight Instructor)	84.65	84.65	84.65	84.65	84.65	84.65
Audio/Visual Technician III	50.34	50.34	50.34	50.34	50.34	50.34
Audio/Visual Technician IV	57.76	57.76	57.76	57.76	57.76	57.76
Conf-Instruct Specialist I	34.09	34.09	34.09	34.09	34.09	34.09
Conf-Instruct Specialist II	37.44	37.44	37.44	37.44	37.44	37.44
Conf-Instruct Specialist III	42.53	42.53	42.53	42.53	42.53	42.53
Conf-Instruct Specialist IV	47.77	47.77	47.77	47.77	47.77	47.77
Conf-Instruct Specialist Sr.	52.42	52.42	52.42	52.42	52.42	52.42
Experimental Test Instruct	84.65	84.65	84.65	84.65	84.65	84.65
Graphics Artist	46.63	46.63	46.63	46.63	46.63	46.63
Instructional Systems Developer	53.69	53.69	53.69	53.69	53.69	53.69
Instructional Systems Developer - Senior	59.05	59.05	59.05	59.05	59.05	59.05
Instructional Systems Programmer/Analyst	53.69	53.69	53.69	53.69	53.69	53.69
Instructor Systems Developer - Leader	70.02	70.02	70.02	70.02	70.02	70.02
IT Facilitator	42.07	42.07	42.07	42.07	42.07	42.07
Project Administrative Assistant	43.37	43.37	43.37	43.37	43.37	43.37
Project Manager	85.89	85.89	85.89	85.89	85.89	85.89
Project Manager-Assistant	64.43	64.43	64.43	64.43	64.43	64.43
Publications Technician	38.66	38.66	38.66	38.66	38.66	38.66
Research Assistant - Technical	46.23	46.23	46.23	46.23	46.23	46.23
TD & TS Cell Project Lead	77.32	77.32	77.32	77.32	77.32	77.32
Tech-Civilian Flight Crew Instructor	80.95	80.95	80.95	80.95	80.95	80.95
Tech-Fixed Wing Instructor	69.79	69.79	69.79	69.79	69.79	69.79
Tech-MH - 47D Instructor	93.53	93.53	93.53	93.53	93.53	93.53
Tech-MH - 47E Instructor	92.43	92.43	92.43	92.43	92.43	92.43
Tech-MH - 47E Simulation-Instructor	87.09	87.09	87.09	87.09	87.09	87.09

<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Tech-MH - 60K Instructor	94.55	94.55	94.55	94.55	94.55	94.55
Tech-MH - 60K Simulation-Instructor	81.51	81.51	81.51	81.51	81.51	81.51
Tech-MH - 60L Instructor	87.28	87.28	87.28	87.28	87.28	87.28
Tech-MH - 6C Instructor	98.76	98.76	98.76	98.76	98.76	98.76
Tech-MH/AH-6J Instructor	103.63	103.63	103.63	103.63	103.63	103.63
Tech-MH/AH-6J/212 Instructor	97.32	97.32	97.32	97.32	97.32	97.32
Technical Editor	51.12	51.12	51.12	51.12	51.12	51.12
Technical Writer	51.12	51.12	51.12	51.12	51.12	51.12
Tech-Non-Rated Platform System Instructor	85.98	85.98	85.98	85.98	85.98	85.98
Tech-Rated Platform System Instructor	95.83	95.83	95.83	95.83	95.83	95.83
Trainer/Instructor	48.21	48.21	48.21	48.21	48.21	48.21
Training Specialist	80.51	80.51	80.51	80.51	80.51	80.51

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED  
PRICE LIST FOR LMT SIN 132-51  
SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES**

<b>Lanmark Technology Inc.</b>						
<b>GENERAL SERVICES ADMINISTRATION PRICE LIST SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-0827M (Includes IFF of .75%)</b>						
<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Automated Records Specialist	42.06	42.06	42.06	42.06	42.06	42.06
Avionics Systems & Integration Specialist	66.00	66.00	66.00	66.00	66.00	66.00
Avionics Systems & Integration Specialist - Senior	95.86	95.86	95.86	95.86	95.86	95.86
Avionics Systems & Integration Specialist - Principal	116.24	116.24	116.24	116.24	116.24	116.24
Computer Clerk	37.74	37.74	37.74	37.74	37.74	37.74
Computer Operations Specialist I	58.49	58.49	58.49	58.49	58.49	58.49
Computer Operations Specialist II	68.27	68.27	68.27	68.27	68.27	68.27
Computer Operations Specialist III	71.95	71.95	71.95	71.95	71.95	71.95
Computer Programmer - Jr.	43.86	43.86	43.86	43.86	43.86	43.86
Computer Programmer - Mid-Level	51.48	51.48	51.48	51.48	51.48	51.48
Computer Programmer - Sr.	60.27	60.27	60.27	60.27	60.27	60.27
Computer Programmer/Analyst - Associate	52.50	52.50	52.50	52.50	52.50	52.50
Computer Programmer/Analyst - Jr.	42.61	42.61	42.61	42.61	42.61	42.61
Computer Programmer/Analyst - M/L	79.12	79.12	79.12	79.12	79.12	79.12
Computer Programmer/Analyst - Sr.	118.49	118.49	118.49	118.49	118.49	118.49
Computer Security Systems Specialist	78.77	78.77	78.77	78.77	78.77	78.77
Computer Technical Writer (Flight Concepts)	60.39	60.39	60.39	60.39	60.39	60.39
Computer Technician I	49.49	49.49	49.49	49.49	49.49	49.49
Computer Technician II	53.26	53.26	53.26	53.26	53.26	53.26
Computer/Tech Fitness Specialist	48.71	48.71	48.71	48.71	48.71	48.71
Configuration/Data Mgmt. Specialist - Jr.	56.97	56.97	56.97	56.97	56.97	56.97
Configuration/Data Mgmt. Specialist - M/L	77.69	77.69	77.69	77.69	77.69	77.69
Configuration/Data Mgmt. Specialist - Sr.	97.35	97.35	97.35	97.35	97.35	97.35
Data Base Analyst - Jr.	67.35	67.35	67.35	67.35	67.35	67.35
Data Base Analyst - Mid-Level	82.72	82.72	82.72	82.72	82.72	82.72
Data Base Analyst - Sr.	100.00	100.00	100.00	100.00	100.00	100.00
Drafter CAD/CAM	42.81	42.81	42.81	42.81	42.81	42.81
Fiber Optics Technician	49.78	49.78	49.78	49.78	49.78	49.78
FIPS Systems Engineer	72.13	72.13	72.13	72.13	72.13	72.13
FIPS Systems Engineer - Sr.	87.76	87.76	87.76	87.76	87.76	87.76

Labor Category	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate	2017 Site Rate
Force Protection Technology - Principal	128.01	128.01	128.01	128.01	128.01	128.01
Force Protection Technology - Senior	105.17	105.17	105.17	105.17	105.17	105.17
Force Protection Technology - Mid-Level	89.66	89.66	89.66	89.66	89.66	89.66
Force Protection Technology - Junior	78.57	78.57	78.57	78.57	78.57	78.57
HTML Editor	43.17	43.17	43.17	43.17	43.17	43.17
Information Systems Engineer - Junior	56.97	56.97	56.97	56.97	56.97	56.97
Information Systems Engineer - Senior	97.35	97.35	97.35	97.35	97.35	97.35
Information Engineer - Junior	72.13	72.13	72.13	72.13	72.13	72.13
Information Engineer - Senior	87.76	87.76	87.76	87.76	87.76	87.76
Information Technology Security Assistant	50.25	50.25	50.25	50.25	50.25	50.25
Information Technology Security Specialist	136.78	136.78	136.78	136.78	136.78	136.78
IT Industrial Security Administrator	72.24	72.24	72.24	72.24	72.24	72.24
IT Network Security Engineer	117.85	117.85	117.85	117.85	117.85	117.85
IT-Quality Assurance Manager	128.83	128.83	128.83	128.83	128.83	128.83
IT-Quality Control Manager	93.28	93.28	93.28	93.28	93.28	93.28
Logistics - Manager Senior (Comp-2-SA-Sr)	82.41	82.41	82.41	82.41	82.41	82.41
Logistics - Manager Mid-Level (Comp-2-SA-ML)	66.08	66.08	66.08	66.08	66.08	66.08
Logistics Specialist	91.23	91.23	91.23	91.23	91.23	91.23
Logistics Support Technical Analyst	66.00	66.00	66.00	66.00	66.00	66.00
Logistics Support Technical Analyst - Senior	77.00	77.00	77.00	77.00	77.00	77.00
Logistics Support Technical Analyst - Principal	95.86	95.86	95.86	95.86	95.86	95.86
Management Analyst	84.10	84.10	84.10	84.10	84.10	84.10
Management Analyst - Sr.	93.48	93.48	93.48	93.48	93.48	93.48
Mechanical Engineer - Sr.	95.22	95.22	95.22	95.22	95.22	95.22
Network Engineer	57.15	57.15	57.15	57.15	57.15	57.15
Network Engineer - Mid-Level	69.90	69.90	69.90	69.90	69.90	69.90
Network Engineer - Sr.	83.48	83.48	83.48	83.48	83.48	83.48
Network Integration Engineer	54.09	54.09	54.09	54.09	54.09	54.09
Network Integration Engineer - Sr.	115.50	115.50	115.50	115.50	115.50	115.50
Network Technician	48.37	48.37	48.37	48.37	48.37	48.37
Principal Engineer	116.24	116.24	116.24	116.24	116.24	116.24
Program/Project Manager	124.17	124.17	124.17	124.17	124.17	124.17
Project Scheduler/Program Coordinator	39.08	39.08	39.08	39.08	39.08	39.08
Scientist - Chief	150.09	150.09	150.09	150.09	150.09	150.09
Scientist - Principal	116.24	116.24	116.24	116.24	116.24	116.24
Scientist - Senior	100.85	100.85	100.85	100.85	100.85	100.85
Systems Analyst	61.68	61.68	61.68	61.68	61.68	61.68
Systems Analyst - Jr.	47.66	47.66	47.66	47.66	47.66	47.66
Systems Analyst - Mid-Level	66.08	66.08	66.08	66.08	66.08	66.08
Systems Analyst - Senior	82.41	82.41	82.41	82.41	82.41	82.41
Systems Analyst - Principal	95.96	95.96	95.96	95.96	95.96	95.96
Systems Analyst - Project Manager	107.95	107.95	107.95	107.95	107.95	107.95
Systems Engineer	65.92	67.24	68.59	69.96	71.36	72.79



<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Systems Engineer - Associate.	57.57	57.57	57.57	57.57	57.57	57.57
Systems Engineer - Jr.	53.24	53.24	53.24	53.24	53.24	53.24
Systems Engineer - Senior	100.49	100.49	100.49	100.49	100.49	100.49
Systems Engineer - Mid-Level	79.12	79.12	79.12	79.12	79.12	79.12
Systems Engineer - Principal	105.38	105.38	105.38	105.38	105.38	105.38
Tech-Subject Matter Expert – SME Principal	162.73	162.73	162.73	162.73	162.73	162.73
Tech-Subject Matter Expert – SME Senior	144.72	144.72	144.72	144.72	144.72	144.72
Tech-Subject Matter Expert – SME Mid-Level	124.16	124.16	124.16	124.16	124.16	124.16
Tech-Subject Matter Expert – SME Junior	100.50	100.50	100.50	100.50	100.50	100.50
Tech-Program Analyst - Principal	188.44	188.44	188.44	188.44	188.44	188.44
Tech-Program Analyst - Level VII	158.90	158.90	158.90	158.90	158.90	158.90
Tech-Program Analyst - Level VI	135.10	135.10	135.10	135.10	135.10	135.10
Tech-Program Analyst - Level V	114.32	114.32	114.32	114.32	114.32	114.32
Tech-Program Analyst - Level IV	96.14	96.14	96.14	96.14	96.14	96.14
Tech-Program Analyst - Level III	80.23	80.23	80.23	80.23	80.23	80.23
Tech-Program Analyst - Level II	66.30	66.30	66.30	66.30	66.30	66.30
Tech-Program Analyst - Level I	54.19	54.19	54.19	54.19	54.19	54.19
Tech-Accounting Assistant I	48.08	48.08	48.08	48.08	48.08	48.08
Tech-Accounting Assistant II	57.71	57.71	57.71	57.71	57.71	57.71
Tech-Accounting Manager	74.99	74.99	74.99	74.99	74.99	74.99
Tech-Administrative Specialist - Sr.	49.96	49.96	49.96	49.96	49.96	49.96
Tech-Administrative Specialist I	34.09	34.09	34.09	34.09	34.09	34.09
Tech-Administrative Specialist II	36.99	36.99	36.99	36.99	36.99	36.99
Tech-Administrative Specialist III	42.53	42.53	42.53	42.53	42.53	42.53
Tech-Administrative Specialist IV	45.01	45.01	45.01	45.01	45.01	45.01
Tech-Administrative Specialist V	52.42	52.42	52.42	52.42	52.42	52.42
Tech-Budget Assistant I	24.98	24.98	24.98	24.98	24.98	24.98
Tech-Budget Assistant II	28.46	28.46	28.46	28.46	28.46	28.46
Tech-Budget Assistant III	31.94	31.94	31.94	31.94	31.94	31.94
Tech-Budget Assistant IV	36.56	36.56	36.56	36.56	36.56	36.56
Tech-Financial Analyst	58.13	59.29	60.48	61.69	62.92	64.18
Tech-Financial Analyst - Senior	69.79	69.79	69.79	69.79	69.79	69.79
Tech-Financial Manager - Junior	42.65	42.65	42.65	42.65	42.65	42.65
Tech-Financial Manager - Mid-Level	55.45	55.45	55.45	55.45	55.45	55.45
Tech-Financial Manager - Senior	72.09	72.09	72.09	72.09	72.09	72.09
Tech-Grant Specialist - Level III	62.92	62.92	62.92	62.92	62.92	62.92
Tech-Grant Specialist - Level II	51.24	51.24	51.24	51.24	51.24	51.24
Tech-Grant Specialist - Level I	38.41	38.41	38.41	38.41	38.41	38.41
Tech-Loadmaster - Log Spt - Loadmaster Principal	91.51	91.51	91.51	91.51	91.51	91.51
Tech-Loadmaster - Log Spt - Loadmaster Senior	73.52	73.52	73.52	73.52	73.52	73.52
Technology & Capabilities Technical Analyst	66.00	66.00	66.00	66.00	66.00	66.00
Technology & Capabilities Technical Analyst - Senior	77.00	77.00	77.00	77.00	77.00	77.00
Technology & Capabilities Technical Analyst - Principal	89.20	89.20	89.20	89.20	89.20	89.20
Technology Security Administrator	94.78	94.78	94.78	94.78	94.78	94.78

<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Tech-Personnel Administration Manager	59.05	59.05	59.05	59.05	59.05	59.05
Telecom Integration Specialist	117.35	117.35	117.35	117.35	117.35	117.35
Trouble Shooter	94.87	94.87	94.87	94.87	94.87	94.87
Web Master	87.50	87.50	87.50	87.50	87.50	87.50

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED  
PRICE LIST FOR LMT 132-51, FPDS CODE D399  
SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES  
FPDS CODE D399 OTHER INFORMATION TECHNOLOGY SERVICES**

<b>Lanmark Technology Inc.</b>						
<b>GENERAL SERVICES ADMINISTRATION PRICE LIST SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES FPDS CODE D399 OTHER INFORMATION TECHNOLOGY SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-0827M (Includes IFF of .75%)</b>						
<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Technical Structure Mod Analyst-Mid-Level	67.81	67.81	67.81	67.81	67.81	67.81
Technical Structure Mod Analyst-Sr.-Level	89.19	89.19	89.19	89.19	89.19	89.19

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED  
PRICE LIST FOR LMT SIN 132-52  
IT SERVICE ITEM 132-52 ELECTRONIC COMMERCE (EC) SERVICES**

<b>Lanmark Technology Inc.</b>						
<p style="text-align: center;"><b>GENERAL SERVICES ADMINISTRATION PRICE LIST IT SERVICE ITEM 132-52 ELECTRONIC COMMERCE (EC) SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-0827M (Includes IFF of .75%)</b></p>						
<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Electronics Technician I	34.28	34.28	34.28	34.28	34.28	34.28
Electronics Technician II	44.34	44.34	44.34	44.34	44.34	44.34

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED  
PRICE LIST FOR LMT SIN 132-53  
IT SERVICE ITEM 132-53 WIRELESS SERVICES**

<b>Lanmark Technology Inc.</b>						
<p style="text-align: center;"><b>GENERAL SERVICES ADMINISTRATION PRICE LIST IT SERVICE ITEM 132-53 WIRELESS SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-0827M (Includes IFF of .75%)</b></p>						
<b>Labor Category</b>	<b>2012 Site Rate</b>	<b>2013 Site Rate</b>	<b>2014 Site Rate</b>	<b>2015 Site Rate</b>	<b>2016 Site Rate</b>	<b>2017 Site Rate</b>
Telecommunications Engineer	66.64	66.64	66.64	66.64	66.64	66.64
Telecommunications Engineer M/L	86.26	86.26	86.26	86.26	86.26	86.26
Telecommunications Engineer Sr.	92.65	92.65	92.65	92.65	92.65	92.65
Teleconferencing Engineer	76.00	76.00	76.00	76.00	76.00	76.00
Video Operations Center Specialist	53.79	53.79	53.79	53.79	53.79	53.79
Video Operations Center Specialist - Sr.	98.84	98.84	98.84	98.84	98.84	98.84
Video Telecom Specialist - Jr.	42.40	42.40	42.40	42.40	42.40	42.40
Video Telecom Specialist - Sr.	58.99	58.99	58.99	58.99	58.99	58.99
Video/Audio Computer Technical Engineer	54.94	54.94	54.94	54.94	54.94	54.94

## **USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS**

### **PREAMBLE**

Lanmark Technology Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### **COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner. To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Lanmark Technology Inc.  
8229 Boone Boulevard, Suite 801A  
Vienna, VA 22182  
Telephone: 571-766-2200  
Facsimile: 571-766-2201  
Email: [Contracts@LMT-INC.com](mailto:Contracts@LMT-INC.com)

Contact Name: Arrash Rezvan  
Alternate Contact Name: Lani Hay

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity                      Date

\_\_\_\_\_  
Contractor                              Date

BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)**  
**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
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- (2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
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- (3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
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- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.



- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- (a) Name of Contractor;
  - (b) Contract Number;
  - (c) BPA Number;
  - (d) Model Number or National Stock Number (NSN);
  - (e) Purchase Order Number;
  - (f) Date of Purchase;
  - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
  - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.